


TO: Members
FROM: Kerrie Stillman 
Executive Director
DATE: May 10, 2022
RE: Spending Authorization

My spending authority is limited to \$10,000, so I need the Commission's approval to make the following expenditures for FY 2022-2023:

- 1.) The Commission will enter the first year of a new three-year contract with Westlaw on July 1. Monthly charges for the year will total \$11,628.
- 2.) Each year, the Commission contracts with the Attorney General's office for the service of two Assistant Attorneys General to serve as Commission Advocates, and one paralegal specialist. The contract amount for this year will be \$400,000, which covers salary and benefits for these three positions, as well as associated costs such as travel, per diem, and litigation expenses. This is the same amount as last year's contract.

Both of these items were included in our budget request, as they are every year, and I ask the Commission's approval to make the expenditures.