BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re JANET MATTA, Appellant.	))))	Financial Disclosure Appeal No. FD 24-231 Final Order No. XXX

FINAL ORDER

This matter came before the Commission on Ethics, meeting in public session on December 4, 2026, on its own motion, regarding the automatic fine she accrued for failing to timely file her 2023 CE Form 1, "Statement of Financial Interests." The CE Form 1 is due annually by July 1. § 112.3145(2)(b), Fla. Stat. However, there is a 60-day penalty-free grace period that runs through September 1 each year, during which filers may submit their forms without being assessed an automatic fine.[1] § 112.3145(8)(c), Fla. Stat. Pursuant to Section 112.3145(8)(f), Florida Statutes, after the expiration of the penalty-free grace period, an automatic fine of $25 per day is assessed against persons who fail to timely file their CE Form 1, up to a maximum of $1,500. On appeal, the Commission may waive the fine in whole or in part for good cause shown based on "unusual circumstances" contributing to the failure to file by the deadline. § 112.3145(8)(f)2. There are no matters in dispute. Appellant did not request a hearing before the Commission.

[1] Pursuant to Rule 34-8.202(4), F.A.C., if the due date falls on a Saturday, Sunday, or legal holiday designated by Section 110.117, Florida Statutes, the due date shall be extended to the next day which is not a Saturday, Sunday, or legal holiday designated by Section 110.117, Florida Statutes. In 2024, the year in which the 2023 CE Form 1 was due, September 1 fell on a Sunday and September 2 was Labor Day, a legal holiday designated by Section 110.117, Florida Statutes. As such, in 2024, the penalty-free grace period ran through September 3, 2024.

Findings of Fact

1. Appellant served on the Hillsborough County Human Relations Board, a position requiring the filing of a 2023 CE Form 1.

2. Pursuant to Section 112.3145(8)(b), Florida Statutes, on May 6, 2024, the Commission provided notice to Appellant of her 2023 CE Form 1 requirement. The notice was sent by e-mail to Appellant at mattaj@hillsboroughcounty.org and jmattamycfoundation@gmail.com.

3. Pursuant to Section 112.3145(8)(c), Florida Statutes, the Commission provided a delinquency notice to Appellant by e-mail at jmattamycfoundation@gmail.com, notifying her that she had not submitted her CE Form 1 by the July 1 deadline and notifying her that fines would begin to accrue after the expiration of the penalty-free grace period.

4. Commission records indicate that Appellant spoke to a Commission call center representative in September 2024, and mentioned that she had been facing medical issues and had not been home.

5. Appellant ultimately filed her 2023 CE Form 1 on November 4, 2024, 62 days late. Therefore, Appellant has been assessed the maximum fine amount of $1,500 ($25 per day for up to 60 days late).

6. Appellant was sent a notice of her appellate rights on September 11, 2025 at jmattamycfoundation@gmail.com. The notice indicated Appellant's appeal must be received by the Commission by October 11, 2025.

7. The Commission received Appellant's appeal on October 29, 2025. In her appeal, Appellant states that she failed to timely file her 2023 CE Form 1 because she is currently going through Stage 3 cancer and is experiencing overwhelming emotional, physical, and financial stress

with her medical expenses. Appellant also sent the Commission her resignation letter from her public position, dated November 4, 2024, where she explained that the cancer diagnosis was sudden and unexpected.

Conclusions of Law

8. Financial disclosure in the form of an annual CE Form 1 is required of certain public officers and employees because it enables the public to evaluate potential conflicts of interest, deters corruption, and increases public confidence in government.

9. Pursuant to Rule 34-8.215(4), F.A.C., "unusual circumstances" means uncommon, rare or sudden events over which the reporting individual had no control and which directly result in the failure to act in accordance with the filing requirements. Circumstances which allow for time in which to take those steps necessary to assure compliance with the filing requirements shall be deemed not to constitute unusual circumstances. The term "unusual circumstances" does not include the failure to monitor an e-mail account or failure to receive notice if the person has not notified the commission of a change in his or her e-mail address. § 112.3145(8)(f)2., Fla. Stat.

10. Here, although Appellant's appeal was submitted late, due to the circumstances surrounding her cancer diagnosis, the Commission will consider the appeal on its merits. Turning to the merits, it appears that Appellant's cancer diagnosis was sudden, unexpected, occurred during the relevant time period, and was out of her control. Considering Appellant's claims, and that there is no evidence showing otherwise, there are "unusual circumstances" here that prevented the timely filing of the financial disclosure form that justify waiving the $1,500 fine.

Order

Based on the foregoing facts and conclusions of law, the Commission hereby finds that unusual circumstances for failure to timely file have been demonstrated. We therefore waive the assessed fine of $1,500.

ORDERED by the State of Florida Commission on Ethics meeting in public session on December 4, 2026.

Date Rendered

Jeremy M. Rodgers
Chair, Florida Commission on Ethics

THIS ORDER CONSTITUTES FINAL AGENCY ACTION. ANY PARTY WHO IS ADVERSELY AFFECTED BY THIS ORDER HAS THE RIGHT TO SEEK JUDICIAL REVIEW UNDER SECTION 120.68, AND SECTION 112.3241, FLORIDA STATUTES, BY FILING A NOTICE OF ADMINISTRATIVE APPEAL PURSUANT TO RULE 9.110 FLORIDA RULES OF APPELLATE PROCEDURE, WITH THE CLERK OF THE COMMISSION ON ETHICS, AT EITHER 325 JOHN KNOX ROAD, BUILDING E, SUITE 200, TALLAHASSEE, FLORIDA 32303 OR P.O. DRAWER 15709, TALLAHASSEE, FLORIDA 32317-5709; AND BY FILING A COPY OF THE NOTICE OF APPEAL ATTACHED TO WHICH IS A CONFORMED COPY OF THE ORDER DESIGNATED IN THE NOTICE OF APPEAL ACCOMPANIED BY THE APPLICABLE FILING FEES WITH THE APPROPRIATE DISTRICT COURT OF APPEAL. THE NOTICE OF ADMINISTRATIVE APPEAL MUST BE FILED WITHIN 30 DAYS OF THE DATE THIS ORDER IS RENDERED.

JMR: aln

Janet Matta
400 N Tampa ST FL 15,
Tampa, Fl 33602-4730

300671

24-231

FLORIDA
COMMISSION ON ETHICS

OCT 29 2025

RECEIVED

STATE OF FLORIDA
COMMISSION ON ETHICS

325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303
Telephone: (850) 488-7864
Fax: (850) 488-3077
Email: disclosure@leg.state.fl.us

APPEAL OF AUTOMATIC FINE FOR FORM YEAR 2023

DIRECTIONS: The information you provide in this form is critical for processing your appeal in a timely manner.

In Part A, please provide current contact information. If your contact information changes while your appeal is being processed, please notify us.

In Part B, please check any boxes that specify the general reason(s) for your appeal.

In Part C, please explain in detail the reason(s) for your appeal. In addition to your written explanation in Part C, you may attach any documents that support your appeal.

IMPORTANT: TO PRESERVE YOUR RIGHT TO APPEAL, THIS FORM OR OTHER WRITTEN APPEAL (AND ANY ATTACHMENTS) MUST BE FILED WITH (RECEIVED BY) THE COMMISSION ON ETHICS *WITHIN THIRTY (30) DAYS* OF THE DATE THE NOTICE OF ASSESSMENT OF AUTOMATIC FINE WAS MAILED TO YOU.

PLEASE SEND YOUR COMPLETED FORM TO ONE OF THE FOLLOWING:

Mailing Address: Commission on Ethics
P.O. Drawer 15709
Tallahassee, FL 32317-5709

Physical Address: Commission on Ethics
325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303

Fax: (850) 488-3077

Email: disclosure@leg.state.fl.us

PART A: YOUR INFORMATION

Name: Janet Matta

Address: 400 N Tampa Street, 15th Floor City: Tampa State: FL Zip: 33602

Daytime Tel: 813-445-9514 Cell: 813-445-9514

Email: jmattamycfoundation@gmail.com Filer ID# (if known):

Public Employer: Hillsborough County Human Relations Board

Public Position: Chair

CONTINUED ON REVERSE SIDE

PART B: GENERAL REASON(S) FOR YOUR APPEAL

Please choose any/all reasons that apply to your appeal.

I hereby appeal the Notice of Assessment of Automatic Fine on the following basis:

a. [X] **Sickness or injury** (Explain in Part C and attach a statement from attending physician, including dates and nature of illness or injury)

b. [ ] **Technological issue** (Explain in Part C and provide documentation that supports your assertion that an issue with technology, such as an unexpected lack of access to the Internet or a power outage, prevented timely filing)

c. [ ] **Left public position prior to December 31, 2023** (Explain in Part C and provide confirmation from agency that your office-holding/employment ended before 12/31/2023)

d. [ ] **Other unusual circumstance** (Explain in Part C and provide documentation explaining uncommon, rare, or sudden occurrence that prevented timely filing)

e. [ ] **Not required to file** (Explain in Part C and provide documentation that supports reason for not required to file)

PART C: DETAILED EXPLANATION OF YOUR APPEAL

Please provide a detailed explanation of your appeal. You may use the space provided and/or attach additional pages.

Respectfully, I plead for the removal of any fines/monies due to this office. I cannot hold any position(s) or work because I am going through Stage 3 cancer, my life changed. The emotional, physical and financial stress with the medical expenses are overwhelming - my only source of income is my social security benefits. Thank you for your assistance.

OPTIONAL REQUEST FOR HEARING

[ ] In addition to this written appeal, I specifically request to appear before the Commission in a hearing pursuant to Section 112.3144(8)(f)2 or Section 112.3145(8)(f)2, Florida Statutes. Commission meetings occur in Tallahassee.

SIGNATURE

I have received and read the Notice of Assessment of Automatic Fine and its instructions on How to Appeal and I understand my options. I am requesting disposition of this matter as indicated.

11-4-2024
DATE

SIGNATURE

Holmes, Kim

From: Jeannette Matta <jmattamycfoundation@gmail.com>
Sent: Monday, November 4, 2024 2:30 PM
To: Rotger Navarro, Glenda; COE-Disclosure
Subject: Resignation as Chair of the Hillsborough County Human Relations Board
Attachments: ATT00001.txt; IMG_3090.jpg; IMG_3091.jpg

Categories: Red Category

You don't often get email from jmattamycfoundation@gmail.com. Learn why this is important

The Legislative Email System has removed a potentially unsafe attachment from this email. Please contact your Support Desk for assistance. Senate Customer Support (850) 487-5111 or Joint Support (850) 717-0411.
2.html, IMG_3090.jpg, IMG_3091.jpg

Attn: Ms. Granda Navarro and State of Florida Commission on Ethics

Dear Officers:

I am writing with sincere regret and deep apologies as I submit the attached documents to your office.

Serving on this Board has been an honor and a commitment that aligns with my life's work—protecting and defending the rights of all individuals. As a Human Rights Ambassador with the United Nations, my mission is to give a voice to those who cannot speak for themselves and to stand up for the defenseless.

My sudden departure and silence are due to an unexpected diagnosis of Stage 3 cancer. I find myself in a situation that needs no further explanation. All my work in the community and for the Tampa Bay area and beyond has been voluntary, and the overwhelming medical expenses have made the circumstances difficult to manage.

Please accept my sincerest apologies, and know that I am now able to communicate and address outstanding responsibilities.

Enclosed, you will find confirmation of the Financial Statement submission, receipt, and the Appeal of Automatic Fine for Form Year 2023. If there is anything further you need, please do not hesitate to reach out. You may contact me on my personal mobile at 813-445-9514.

Finally, please extend my heartfelt apologies and best wishes to all Board Members, along with my admiration for the incredible work this body continues to accomplish.

With utmost respect and gratitude

--
Ambassador Jeannette Matta
Founder & CEO
Miel y Canela Foundation
Mobile: 813-445-9514
www.mycfoundation.com
A 501(3) tax-exempt organization

Filed with COE: 11/04/2024

General Information

Name: Janet Matta

PID 300671

AGENCY INFORMATION

Organization	Suborganization	Title
Hillsborough County	Human Relations Board	

Disclosure Period

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2023.

Primary Sources of Income

PRIMARY SOURCE OF INCOME (Over $2,500) (Major sources of income to the reporting person)
(If you have nothing to report, write "none" or "n/a")

Name of Source of Income	Source's Address	Description of the Source's Principal Business Activity
Social Security Adm	2027 S Parsons Ave, Seffner, FL 33584	Social Security Benefits

Filed with COE: 11/04/2024

Secondary Sources of Income

SECONDARY SOURCES OF INCOME (Major customers, clients, and other sources of income to businesses owned by the reporting person) (If you have nothing to report, write "none" or "n/a")

Name of Business Entity	Name of Major Sources of Business' Income	Address of Source	Principal Business Activity of Source
N/A			

Real Property

REAL PROPERTY (Land, buildings owned by the reporting person)
(If you have nothing to report, write "none" or "n/a")

Location/Description
N/A

Intangible Personal Property

INTANGIBLE PERSONAL PROPERTY (Stocks, bonds, certificates of deposit, etc. over $10,000)
(If you have nothing to report, write "none" or "n/a")

Type of Intangible	Business Entity to Which the Property Relates
N/A	

Filed with COE: 11/04/2024

Liabilities

LIABILITIES (Major debts valued over $10,000):
(If you have nothing to report, write "none" or "n/a")

Name of Creditor	Address of Creditor
N/A	

Interests in Specified Businesses

INTERESTS IN SPECIFIED BUSINESSES (Ownership or positions in certain types of businesses)
(If you have nothing to report, write "none" or "n/a")

Business Entity # 1
N/A

Training

Based on the office or position you hold, the certification of training required under Section 112.3142, F.S., is not applicable to you for this form year.

Signature of Filer

Janet Matta

Digitally signed: **11/04/2024**

Filed with COE: 11/04/2024

Form Year 2023 Filed Forms

FORM TYPE	DATE SUBMITTED	FORM SIGNED	FILED BY EMAIL?	UPDATED BY	COMMENTS
Form 1	11/04/2024	Yes	No	Janet Matta	

Fine Year 2024 Fine Information

FINE BALANCE	STATUS	FINE DATE	ORIGINAL FINE AMOUNT	ADJUSTED FINE AMOUNT	LAST PAYMENT DATE	PAYMENT PLAN START DATE	PAYMENT PLAN AMOUNT	TOTAL PAYMENT PLAN AMOUNT DUE
$1,500.00	Appeal	09/11/2025	$1,500.00	$1,500.00				

Fine Address: 400 N TAMPA ST FL 15, TAMPA, FL 33602-4730
Email: jmattamycfoundation@gmail.com
Org/Suborg: Hillsborough County - Human Relations Board

Fine Year 2024 Appeal Information

2024 FINE APPEAL - FD 24-231	No Hearing Scheduled
APPEAL STATUS	Active
APPEAL RECEIPT DATE	11/04/2024
APPEAL TIMELY FILED	Yes
PRINT APPEAL LETTER	
HEARING REQUESTED	No
APPEAL REASON	Illness or Injury
APPEAL NOTES	
APPEAL NUMBER	FD 24-231
APPEAL ANALYST ASSIGNED	
FINAL ORDER NUMBER	
FINAL ORDER DATE	

Fine Year 2024 Payment Information

DATE POSTED	DESCRIPTION	AMOUNT	METHOD	PAYMENT ID	COMMENT
09/11/2025	Fine Levied	+$1,500.00			Fined $1,500.00

Current Balance: $1,500.00

Fine Year 2024 Event Chronology

DATE	TYPE	DESCRIPTION	ADDRESS/EMAIL	REFERENCE
09/06/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
09/13/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
09/20/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
09/27/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
10/04/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
10/11/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
10/18/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
10/25/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
11/01/2024	System Email	Notice of Fine Accruing	jmattamycfoundation@gmail.com	
09/11/2025	Fine Levied	Fined $1,500.00	400 N TAMPA ST FL 15, TAMPA, FL 33602-4730 jmattamycfoundation@gmail.com	Journal: Fine_COE_2025-09-11-17:52
09/11/2025	Notice of Assessed Fine		400 N TAMPA ST FL 15, TAMPA, FL 33602-4730 jmattamycfoundation@gmail.com	Journal: Fine1st_COE_2025-09-11-17:53
09/11/2025	Filer Correspondence: System Email	Notice of Assessed Fine	jmattamycfoundation@gmail.com	Correspondence Queue: 2025-09-11 17:53:05 Correspondence Sent: 2025-09-11 17:53:04.9154336
10/12/2025	Filer Correspondence: System Email	Final Notice of Assessed Fine	jmattamycfoundation@gmail.com	Correspondence Queue: 2025-10-12 05:45:36 Correspondence Sent: 2025-10-12 05:45:35.0000000
~~10/12/2025~~	~~Final Notice of Assessed Fine~~	~~Invalidated Reason: Appeal received~~	~~400 N TAMPA ST FL 15, TAMPA, FL 33602-4730 jmattamycfoundation@gmail.com~~	~~Journal: Fine2nd_2025-10-12-05:45~~

10/29/2025	Fine Appeal	FD 24-231	400 N TAMPA ST FL 15, TAMPA, FL 33602-4730 jmattamycfoundation@gmail.com	Journal: Appeal_2025-10
10/29/2025	Filer Correspondence: System Email	Fine Appeal Received	jmattamycfoundation@gmail.com	Correspondence Queue: 2025-10-29 12:25:13 Correspondence Sent: 2025-10-29 12:25:13.4155053

From: EthicsFDMSInfo@mail.disclosure.floridaethics.gov
Sent: 10/29/2025 12:25:13 PM
To: jmattamycfoundation@gmail.com
Subject: Fine Appeal Received

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State of Florida
COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, Florida 32317-5709
---
325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 323 03

"A Public Office is a Public Trust "

October 29, 2025

RE: In re Janet Matta 300671, Financial Disclosure Appeal No.: FD 24-231

The Commission has received your appeal. We will send all subsequent correspondence in this matter to you at the email address on record and/or mailing address unless you notify us of a change in your address.

The following information is to help you understand the process your appeal will follow. Please note: If you are currently being investigated for willfully failing to file financial disclosure, your appeal may not be heard until that process is complete. If we received your appeal more than 30 days after we sent you the notice of your right to appeal, it may be denied on that basis. Otherwise, the following will apply:

Initially, Commission staff will review your appeal and any documentation you submitted. We may contact you for more information. A draft order will then be prepared and agendaed for a Commission meeting. The Commission meets approximately every six weeks. How soon your appeal will be heard depends on a number of things, including when it was received and the Commission's workload. If you requested a

hearing before the Commission when you filed your appeal, you will be provided with a copy of the draft order and will be notified of the date and time at which your appeal will be heard. At this meeting, the Commission will rule on your appeal. A final order will be entered and provided to you, usually within a week of the Commission meeting. If the fine is not waived, we will consider flexible payment options.

If you have any questions about this appeal or the appeal process, please feel free to contact Kimberly R Holmes, Program Administrator, at (850) 488-7864.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303

From: EthicsFDMSInfo@mail.disclosure.floridaethics.gov
Sent: 10/12/2025 5:45:35 AM
To: jmattamycfoundation@gmail.com
Subject: Final Notice of Assessed Fine

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State of Florida
COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, Florida 32317-5709

---

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 323 03

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FINAL NOTICE OF ASSESSMENT OF AUTOMATIC FINE FOR FAILURE TO TIMELY FILE Form 1, Statement of Financial Interests

October 12, 2025

In re: Janet Matta 300671

Hillsborough County
Human Relations Board

On September 11, 2025, we notified you that your Form 1, Statement of Financial Interests, for the year 2023 was filed 62 day(s) late and that you therefore have been assessed a fine of $25.00 per day, for a total fine of $1,500.00. At that time, you were advised that you had 30 days from the date that letter was transmitted in which to either pay the fine or to appeal the fine to the Commission on Ethics.

It has been more than 30 days since we sent you the notification, and you have neither paid the fine nor filed an appeal. By not responding, you have waived your right to appeal the assessed fine.

If you do not pay the assessed fine by November 11, 2025 (30 days from the date of this letter) or contact our office to make arrangements for payment of the fine, the Commission on Ethics will enter an order setting your fine at $1,500.00 and will utilize all methods allowed by law to collect this fine including referral to a collection agency which can seek to garnish your wages.

Payment arrangements can be made by contacting the Commission s Financial Disclosure Program Administrator, Kimberly R Holmes at (850) 488-7864 or (800) 262-8824.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303

From: EthicsFDMSInfo@mail.disclosure.floridaethics.gov
Sent: 9/11/2025 5:53:04 PM
To: jmattamycfoundation@gmail.com
Subject: Notice of Assessed Fine

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Ashley Lukis
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State of Florida
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Tallahassee, Florida 32317-5709

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 323 03

"A Public Office is a Public Trust "

BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re Janet Matta PID#: 300671

Hillsborough County
Human Relations Board

NOTICE OF ASSESSMENT OF AUTOMATIC FINE

The Commission on Ethics hereby gives notice of an assessment of a fine against you pursuant to Section 112.3145(7)(f), Florida Statute, due to your failure to timely file your 2023 CE Form 1, Statement of Financial Interests. Under the law, your 2023 CE Form 1, Statement of Financial Interests, was due by July 01, 2024. The law provided for a penalty-free grace period extending the due date to September 03, 2024. After that date, you accrued fines of $25.00 per day for each day your financial disclosure was late, pursuant to Section 112.3145(7)(f), Florida Statutes.

Inasmuch as your 2023 CE Form 1 was filed on November 04, 2024, you are fined the amount of $1,500.00 ($25.00 per day for 62 day(s) late). This fine must be paid to the Commission on Ethics within 30 days of the date of this notice unless you appeal the fine to the

Commission. The Commission has the authority to consider the appeal and waive the fine in whole or in part if your failure to file on time was due to "unusual circumstances" surrounding the failure to file.

HOW TO APPEAL

1. Read these instructions carefully before submitting your appeal.
2. **LEGAL AUTHORITY:** Appeals are governed by Section 112.3145(7)(f)3, Florida Statutes, and Commission Rule 34-8.215, Florida Administrative Code.
3. **FORMAT:** Your appeal must be in writing and mailed to Florida Commission on Ethics, P. O. Drawer 15709 Tallahassee, FL 32317-5709, or delivered to Florida Commission on Ethics, 325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303. The appeal may take the form of a letter or you may use the appeal form available at the Commission's website: www.ethics.state.fl.us. Click on "Financial Disclosure" and then the link to the sample appeal form.
4. **DUE DATE:** Your appeal must be received by the Commission on Ethics on or before **October 11, 2025**. NOTE: Failure to timely file an appeal will constitute a waiver of your right to appeal and will result in the entry of a default order against you.
5. **UNUSUAL CIRCUMSTANCES:** An appeal must demonstrate that you submitted your CE Form 1 after the extended due date because of "unusual circumstances." "Unusual circumstances" is defined in Commission Rule 34-8.215(4), Florida Administrative Code, as "uncommon, rare, or sudden events over which the reporting individual had no control and which directly result in the failure to act in accordance with the filing requirements." Therefore, circumstances that allowed for time to take steps necessary to file on time do not constitute "unusual circumstances" that will allow the Commission to waive the fine. You have the burden to establish "unusual circumstances." Your appeal must specifically state the circumstances that led to your not filing by September 03, 2024, and must include any documentation or evidence supporting your appeal, such as:

SICKNESS/INJURY: a statement from attending physician, including dates and nature of the illness or injury;
TECHNOLOGICAL ISSUE: provide documentation that supports your assertion that an issue with technology, such as an unexpected lack of access to the Internet or a power outage, prevented timely filing;
CLAIM OF TIMELY FILING OF FINANCIAL DISCLOSURE: (1) an affidavit from you attesting under oath or affirmation that you filed your financial disclosure and your recollection of when and how you filed and (2) a copy of the completed form which was electronically filed. If you have witnesses to your filing, we also will need an affidavit from each witness. NOTE: A claim of having filed the CE Form 1F for the current year does not satisfy the CE Form 1 filing requirement or excuse a late filing;
LEFT PUBLIC POSITION BEFORE DECEMBER 31, 2023 : confirmation of your last date of office or employment by your former agency, showing the last date to be before December 31, 2023;
NOT REQUIRED TO FILE: provide documentation that supports the reason you are not required to file financial disclosure; or
OTHER UNUSUAL CIRCUMSTANCE: *provide documentation* explaining uncommon, rare, or sudden occurrence that prevented timely filing.

6. **YOUR RIGHT TO A HEARING:** You have the right to have your appeal heard by the Commission and to appear before the Commission at the hearing, but, to exercise this right, you must specifically request a hearing in your appeal. If you do not request a hearing, you will waive your right to a hearing, the Commission will determine the outcome of your appeal based upon the written record (including the documentation you provide and any documentation in your case file), and you will receive no further notice until after the Commission decides your appeal.

FAILURE TO PAY FINE OR FILE APPEAL WITHIN 30 DAYS

If you do not timely file an appeal or pay the assessed fine within 30 days of this Notice, a default order will be entered against you and the Commission will take the steps provided by law to collect the fine, including:

- Referral to the Chief Financial Officer of the Department of Financial Services, if you are a salaried state officer or employee, for withholding of a portion of you salary until the fine is satisfied; or
- Referral to your agency's governing body for withholding of a portion of your salary until the fine is satisfied;
- Referral to a collection agency, which can seek garnishment of your wages; and/or
- An additional civil penalty, not limited by this automatic fine, may be imposed if your disclosure statement is filed more than 60 days late and a complaint is filed against you pursuant to Section 112.324, Florida Statutes.

Please contact our office if you have any questions about this matte r at (850) 488-7864.

Notice of Assessment of Automatic Fine was furnished to:

Janet Matta on September 11, 2025 .

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 12/30/2024 9:10:02 AM
To: jmattamycfoundation@gmail.com
Subject: Filer Record Inactivated (Final Form)

Luis M. FustØ
Chair
Tina Descovich
Vice Chair
Paul D. Bain
Dr. James Bush, III
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Laird A. Lile
Ashley Lukis
Linda Stewart

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General Counsel

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COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, Florida 32317-5709

(850) 488-7864 Phone
(850) 488-3077 (FAX)
www.ethics.state.fl.us

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 32303

A Public Office is a Public Trust

Hello,

Your filer record has been inactivated from Hillsborough County - Human Relations Board as of November 4, 2024. In addition to filing the annual required form (Form 1 or Form 6), you may be required to file a final form (Form 1F or 6F) within **60 Days** of leaving public office or employment. The final form covers the period between January 1 of the year in which you leave and the last day of office or employment. Please log into the system and check your filer dashboard.

Note: If you have not already registered in the Electronic Financial Disclosure Management System (EFDMS) , please contact the Florida Commission on Ethics. Once you register and create a username and password, you can log into EFDMS to electronically file your form.

If you believe this action was completed in error, please contact your agency coordinator or any member of the financial disclosure staff of the Commission on Ethics, (850) 488-7864 or disclosure@leg.state.fl.us , for further assistance.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>

Sent: 11/4/2024 1:30:22 PM
To: jmattamycfoundation@gmail.com
Subject: EFDMS Submission Received

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Paul D. Bain
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Tina Descovich
Freddie Figgers
Laird A. Lile
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Success! The Florida Commission on Ethics received your Form 1 - Statement of Financial Interests on November 4, 2024 submitted through the EFDMS system. Submitted disclosures are public record and viewable on the Commission's website. **This email is not the official verification that can be used to qualify for office.**

To obtain a verification and receipt of filing to submit to a qualifying officer, log into the EFDMS system: https://disclosure.floridaethics.gov/Account/Login and print the verification from the Filer dashboard.

You can also file amendments and update your contact information by logging into EFDMS.

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Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 11/4/2024 1:20:05 PM
To: jmattamycfoundation@gmail.com
Subject: Registration Access Granted-Florida E-Filing System

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Vice Chair
Paul D. Bain
James Bush, III
Tina Descovich
Freddie Figgers
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You have been granted access to the Florida Commission on Ethics' Financial Disclosure Electronic Filing System. Your access code is:

KCCMQP

You must enter this code on the website to log into the system within fifteen (15) minutes of receipt of this email. Navigate back to your internet screen to enter the code. If you do not log into the system within fifteen minutes of receipt of this email, you must request and obtain a new code from the Financial Disclosure Electronic Filing System homepage.

Should you have any questions regarding access to the Financial Disclosure Electronic Filing System or if the above code does not work, please contact the Financial Disclosure Division of the Commission on Ethics at (850) 488-7864 for further assistance.

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325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 11/4/2024 1:19:51 PM
To: jmattamycfoundation@gmail.com
Subject: Florida Commission on Ethics Official Invitation to Register Account

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Hello,

You have received this invitation to register in the Electronic Financial Disclosure Management System (EFDMS) of the Florida Commission on Ethics e-filing system. Your name and contact information was provided to the Commission by your agency coordinator identifying you as a public officer or public employee with an annual requirement to file a financial disclosure form.

All financial disclosure forms (Form 1, 1X, and 1F) must be filed electronically. The Commission will no longer promulgate paper forms.

You must use the following link to complete the registration process:

https://disclosure.floridaethics.gov/Account/Registration?token=LU60WSECVP52IDU (Please note the link will expire in 14 days.)

Once you are registered, always access e-filing from the I am a Filer link, even if you are a candidate for office.

By law, you must keep an up-to-date email address in the e-filing system. Your email address will be used to provide you with notifications about due dates and the filing process, as well as other important announcements for financial disclosure filers. If you wish to designate a different email address for communications regarding e-filing, you may do so in your User Profile which is accessible from your Dashboard in EFDMS.

Questions about why you are receiving this email should be directed to your agency coordinator whose name appears on your dashboard in EFDMS.

Questions about the financial disclosure requirement, as well as how to complete the disclosure form should be directed to the Florida Commission on Ethics (850) 488-7864 or 1-800-262-8824.

More information is available on our website, www.ethics.state.fl.us .

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Florida Commission on Ethics

325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 11/1/2024 6:00:30 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

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Chair
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QUESTIONS? Call the Florida Commission on Ethics, (850) 488-7864 or 1-800-262-8824.

Persons with disabilities or handicaps who need assistance or reasonable accommodation to complete this form should contact the Commission on Ethics at (850) 488-7864. If you are hearing or speech impaired, please contact us by using the Florida Relay Service, which can be reached at 1-800-955-8771 (TTY).

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Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 10/25/2024 6:00:32 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

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Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 10/18/2024 6:00:32 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

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Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 10/11/2024 6:00:35 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

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From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 10/4/2024 6:00:39 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

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From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 9/27/2024 6:00:38 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

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From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 9/20/2024 6:00:43 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

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From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 9/13/2024 6:00:47 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

Ashley Lukis
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Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

Created Date: 9/13/2024
Type: Phone
Created By: Nicole Guglielmo
Description: Outbound call made to filer at +1(813) 445-9514. Filer is aware she has not yet submitted her form requirement. Noted that she had been facing medical issues as of late and only returned home today 9/13. She states as soon as she is able to get to her computer and is able to sit and file she would take care of her requirement.

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 9/6/2024 6:00:49 AM
To: jmattamycfoundation@gmail.com
Subject: Notice of Fine Accruing

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
Paul D. Bain
Tina Descovich
Freddie Figgers
Luis M. FustØ
Laird A. Lile
Wengay M. Newton, Sr.

State of Florida
COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, Florida 32317-5709

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 32303

Kerrie J. Stillman
Executive Director

Steven J. Zuilkowski
Deputy Executive Director/
General Counsel

(850) 488-7864 Phone
(850) 488-3077 (FAX)
www.ethics.state.fl.us

A Public Office is a Public Trust

Our records show that you have not electronically filed your 2023 Form 1 Statement of Financial Interests, with our office by the July 1, 2024 deadline. The grace period for filing expired on September 3, 2024 and pursuant to State law an automatic fine of $25.00 per day for each day late ($1,500 maximum fine) is being assessed against you for your failure to timely file Form 1 . Please e-file the form via the Electronic Financial Disclosure Management System (EFDMS) as soon as possible. **If you believe that you are not required to file, please contact our office immediately.**

Visit the EFDMS website at https://disclosure.floridaethics.gov/Account/Login to complete and submit your disclosure . All notices and communications from the Florida Commission on Ethics regarding your filing requirement, due date(s), as well as FAQ's and tutorials are available from your filer dashboard.

In addition, State law provides that the Commission on Ethics must initiate investigations of delinquent filers in certain circumstances. This can result in your being removed from your public office or employment. *See Section 112.3145(9)(c) , Florida Statutes. You may also be* subject to a complaint being filed, resulting in penalties as outlined in Section 112.317, Florida Statutes.

If you left your position in 2024:

Even if you left the position noted in the EFDMS filer dashboard during 2024, you are required to file for 2023. If you left your position during 2024, you may also need to file a Form 1F Final Statement of Financial Interests, covering a portion of the year 2024.

QUESTIONS? Call the Florida Commission on Ethics, (850) 488-7864 or 1-800-262-8824.

Persons with disabilities or handicaps who need assistance or reasonable accommodation to complete this form should contact the Commission on Ethics at (850) 488-7864. If you are hearing or speech impaired, please contact us by using the Florida Relay Service, which can be reached at 1-800-955-8771 (TTY).

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 8/26/2024 6:25:39 AM
To: jmattamycfoundation@gmail.com
Subject: Statement of Financial Interests (Form 1) Not Received

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
Paul D. Bain
Tina Descovich
Freddie Figgers
Luis M. FustØ
Laird A. Lile
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(850) 488-7864 Phone
(850) 488-3077 (FAX)
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A Public Office is a Public Trust

Your 2023 Form 1, Statement of Financial Interests, due July 1, 2024 has not been received by the Florida Commission on Ethics.

Persons serving as of December 31, 2023 are required to file this year. Failure to timely file may result in fines, removal from public office or employment, or an Ethics complaint. Do not delay. File your disclosure right away!

After September 3, 2024, a fine of $25 for each day late will be assessed, up to a maximum penalty of $1,500 (60 days late). In addition, pursuant to law, the Commission on Ethics must initiate investigations of delinquent filers in certain circumstances. *This can result in you being removed from your public office or employment.* See Section 112.3145(9)(c), F.S.

Log in to EFDMS https://disclosure.floridaethics.gov/Account/Login to complete and submit your form **no later than September 3, 2024.** All notices and communications from the Florida Commission on Ethics regarding your filing requirement, due date(s), as well as FAQ's and tutorials are available from your filer dashboard. **If you have not already registered in EFDMS, visit** https://disclosure.floridaethics.gov **. Click the "I am a Filer" button, and then the "Request Registration Email" button. Enter your email address where this official notice was received. After you register and create a username and password, you can log into EFDMS to electronically complete and file your Form 1.**

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Even if you left the position noted in the EFDMS filer dashboard during 2024, you are required to file for 2023 this year. If you left your position during 2024, you may also need to file a Form 1F, Final Statement of Financial Interests, covering a portion of the year 2024.

If you believe you are on the list in error:

If you believe your name was placed on the list in error, please contact the Commission.

QUESTIONS? Call the Florida Commission on Ethics, (850) 488-7864 or 1-800-262-8824.

Persons with disabilities or handicaps who need assistance or reasonable accommodation to complete this form should contact the

Commission on Ethics at (850) 488-7864. If you are hearing or speech impaired, please contact us by using the Florida Relay Service, which can be reached at 1-800-955-8771 (TTY).

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Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 8/19/2024 6:25:44 AM
To: jmattamycfoundation@gmail.com
Subject: Statement of Financial Interests (Form 1) Not Received

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
Paul D. Bain
Tina Descovich
Freddie Figgers
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Log in to EFDMS https://disclosure.floridaethics.gov/Account/Login to complete and submit your form **no later than September 3, 2024.** All notices and communications from the Florida Commission on Ethics regarding your filing requirement, due date(s), as well as FAQ's and tutorials are available from your filer dashboard. **If you have not already registered in EFDMS, visit** https://disclosure.floridaethics.gov **. Click the "I am a Filer" button, and then the "Request Registration Email" button. Enter your email address where this official notice was received. After you register and create a username and password, you can log into EFDMS to electronically complete and file your Form**

1.

If you left your position in 2024 :

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Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

Created Date: 8/16/2024
Type: Phone
Created By: Elizabeth Francis
Description: OBC. Spoke with filer again and she advised she'll call us on Monday if any questions. She definitely wants to complete and comply. Advised of the deadline and potential fines.

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 8/12/2024 6:25:54 AM
To: jmattamycfoundation@gmail.com
Subject: Statement of Financial Interests (Form 1) Not Received

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
Paul D. Bain
Tina Descovich
Freddie Figgers
Luis M. FustØ
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Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

Created Date: 8/7/2024
Type: Phone
Created By: Elizabeth Francis
Description: I spoke with the filer and she will call us back for assistance. She was unable to talk when I spoke with her. She is aware of the requirement. I will follow up next week if she hasn't called back.

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 8/5/2024 6:25:58 AM
To: jmattamycfoundation@gmail.com
Subject: Statement of Financial Interests (Form 1) Not Received

Ashley Lukis
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Michelle Anchors
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Paul D. Bain
Tina Descovich
Freddie Figgers
Luis M. FustØ
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Wengay M. Newton, Sr.

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Tallahassee, Florida 32317-5709

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Tallahassee, Florida 32303

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Log in to EFDMS https://disclosure.floridaethics.gov/Account/Login *to complete and submit your form* **no later than September 3, 2024.** All notices and communications from the Florida Commission on Ethics regarding your filing requirement, due date(s), as well as FAQ's and tutorials are available from your filer dashboard. **If you have not already registered in EFDMS, visit** https://disclosure.floridaethics.gov **. Click the "I am a Filer" button, and then the "Request Registration Email" button. Enter your email address where this official notice was received. After you register and create a username and password, you can log into EFDMS to electronically complete and file your Form**

1.

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Even if you left the position noted in the EFDMS filer dashboard during 2024, you are required to file for 2023 this year. If you left your position during 2024, you may also need to file a Form 1F, Final Statement of Financial Interests, covering a portion of the year 2024.

If you believe you are on the list in error:

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QUESTIONS? Call the Florida Commission on Ethics, (850) 488-7864 or 1-800-262-8824.

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Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 7/7/2024 6:01:38 AM
To: jmattamycfoundation@gmail.com
Subject: Form Cover Letter

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
William P. Cervone
Tina Descovich
Freddie Figgers
Luis M. FustØ
Wengay M. Newton, Sr.

Kerrie J. Stillman
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COMMISSION ON ETHICS
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Tallahassee, Florida 32317-5709

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(850) 488-3077 (FAX)
www.ethics.state.fl.us

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 32303

A Public Office is a Public Trust

State officers, specified state employees, and local officers serving as of December 31, 2023 are required to file this year. **Even if you left the position during 2024 , you are required to file disclosure for the year 2023 using the e-filing system.**

If you believe you were sent this notice in error, contact the financial disclosure coordinator for your agency, who provided your name and position as meeting the criteria for filing disclosure. In order to remove your name from the official list, the agency coordinator must submit documentation to our office. To find your agency's coordinator go to our website, www.ethics.state.fl.us, click on the "Financial Disclosure" tab, then "Coordinator Information" to search for your agency's coordinator.

WHEN TO FILE:

On or before July 1, 2024 .

» HOW TO FILE ELECTRONICALLY:

The law requires the Form 1 to be filed electronically with the Florida Commission on Ethics via the Electronic Financial Disclosure Management System (EFDMS).**If you have not already registered in EFDMS in 2023** , please contact the Florida Commission on Ethics at 850-488-7864. Once you register and create a username and password, you can log into EFDMS to electronically complete and file your Form 1.

Before you file electronically, visit **http://www.ethics.state.fl.us/Documents/FinancialDisclosure/E-filing.pdf** for important *information and tips about filing electronically this year.*

FAILURE TO FILE the annual disclosure form by September 1, 2024 , triggers automatic fines of 25.00 for each late day. In addition, pursuant to law, the Commission on Ethics must initiate investigations of delinquent filers in certain circumstances. This can result in your being removed from your public office or employment. See Section 112.3145(9)(c), Florida Statutes. You may also be subject to a complaint being filed, resulting in penalties as outlined in Section 112.317, Florida Statutes.

QUALIFYING FOR OFFICE? *Your electronically filed 2023 Form 1 can be used for qualifying purposes.*

QUESTIONS? Call the Florida Commission on Ethics, 850-488-7864.

Persons with disabilities or handicaps who need assistance or reasonable accommodation to complete this form should contact the Commission on Ethics at (850) 488-7864. If you are hearing or speech impaired, please contact us by using the Florida Relay Service, which can be reached at 1-800-955-8771 (TTY).

This is an automated email and cannot accept replies.

Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 6/24/2024 8:08:20 AM
To: jmattamycfoundation@gmail.com
Subject: Florida Commission on Ethics Official Invitation to Register Account

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
William P. Cervone
Tina Descovich
Freddie Figgers
Luis M. FustØ
Wengay M. Newton, Sr.

Kerrie J. Stillman
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State of Florida
COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, Florida 32317-5709

(850) 488-7864 Phone
(850) 488-3077 (FAX)
www.ethics.state.fl.us

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 32303

A Public Office is a Public Trust

Hello,

You have received this invitation to register in the Electronic Financial Disclosure Management System (EFDMS) of the Florida Commission on Ethics e-filing system. Your name and contact information was provided to the Commission by your agency coordinator identifying you as a public officer or public employee with an annual requirement to file a financial disclosure form.

All financial disclosure forms (Form 1, 1X, and 1F) must be filed electronically. The Commission will no longer promulgate paper forms.

You must use the following link to complete the registration process:

https://disclosure.floridaethics.gov/Account/Registration?token=LU60WSECVP52IDU (Please note the link will expire in 14 days.)

Once you are registered, always access e-filing from the I am a Filer link, even if you are a candidate for office.

By law, you must keep an up-to-date email address in the e-filing system. Your email address will be used to provide you with notifications about due dates and the filing process, as well as other important announcements for financial disclosure filers. If you wish to designate a different email address for communications regarding e-filing, you may do so in your User Profile which is accessible from your Dashboard in EFDMS.

Questions about why you are receiving this email should be directed to your agency coordinator whose name appears on your dashboard in EFDMS.

Questions about the financial disclosure requirement, as well as how to complete the disclosure form should be directed to the Florida Commission on Ethics (850) 488-7864 or 1-800-262-8824.

More information is available on our website, www.ethics.state.fl.us.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics

325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 6/1/2024 7:04:47 AM
To: mattaj@hillsboroughcounty.org
Cc: jmattamycfoundation@gmail.com
Subject: Reminder Notification to File- Form 1, Statement of Financial Interests

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
William P. Cervone
Tina Descovich
Freddie Figgers
Luis M. FustØ
Wengay M. Newton, Sr.

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A Public Office is a Public Trust

According to our records, your 2023 Form 1, Statement of Financial Interests, due July 1, 2024 has not been received by the Florida Commission on Ethics.

Persons serving as of December 31, 2023 are required to file this year. Failure to timely file may result in fines, removal from public office or employment, or an Ethics complaint. Do not delay. File your disclosure right away!

After September 3, 2024, a fine of $25 for each day late will be imposed, up to a maximum penalty of $1,500 (60 days late). In addition, pursuant to law, the Commission on Ethics must initiate investigations of delinquent filers in certain circumstances. This can result in your being removed from your public office or employment. See Section 112.3145(9)(c), Florida Statutes. You may also be subject to a complaint being filed, resulting in penalties as outlined in Section 112.317, Florida Statutes.

This is the first time your Form 1 will be filed electronically with the Florida Commission on Ethics via the Electronic Financial Disclosure Management System (EFDMS). The form cannot be filed on paper. **If you have not already registered in EFDMS, visit** https://disclosure.floridaethics.gov/Account/Login **. Click the "I am a Filer" button, and then the "Request Registration Email" button. Enter your email address where this official notice was received. Once you register and create a username and password, you can log into EFDMS to electronically complete and file your Form 1.**

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If you left your position in 2024:

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Florida Commission on Ethics
325 John Knox Road, Building E, Suite 200
Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 5/6/2024 7:00:28 AM
To: mattaj@hillsboroughcounty.org;jmattamycfoundation@gmail.com
Subject: Official Notification to File Form 1, Statement of Financial Interests

Ashley Lukis
Chair
Michelle Anchors
Vice Chair
William P. Cervone
Tina Descovich
Freddie Figgers
Luis M. FustØ
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Tallahassee, Florida 32303

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According to our records, you are required to complete a Form 1, Statement of Financial Interests, in order to satisfy your obligation to file financial disclosure. State officers, local officers, and specified state employees serving as of December 31, 2023 (and persons elected in 2023 whose terms began this year) are required to file this year. **Even if you left the position during 2024, you are required to file disclosure for the year 2023 using the e-filing system.**

If you believe you were sent this notice in error, contact the financial disclosure coordinator for your agency, who provided your name and position as meeting the criteria for filing disclosure. In order to remove your name from the official list, the agency coordinator must submit documentation to our office. To find your agency's coordinator go to our website, www.ethics.state.fl.us, click on the "Financial Disclosure" tab, then "Coordinator Information" to search for your agency's coordinator.

WHEN TO FILE:

On or before July 1, 2024

» HOW TO FILE ELECTRONICALLY:

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Before you file electronically, visit https://ethics.state.fl.us/Documents/Ethics/Tips.pdf?cp=202442 for important information and tips about filing electronically this year.

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QUALIFYING FOR OFFICE?Your electronically filed 2023 Form 1 can be used for qualifying purposes by printing the Verification and Receipt of Filing from your EFDMS Filer Dashboard .

QUESTIONS? Call the Florida Commission on Ethics, 850-488-7864 or 1-800-262-8824.

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Tallahassee, FL 32303

From: "Ethics FDMS Info" <EthicsFDMSInfo@mail.disclosure.floridaethics.gov>
Sent: 5/2/2024 2:04:20 AM
To: mattaj@hillsboroughcounty.org
Cc: jmattamycfoundation@gmail.com
Subject: Florida Commission on Ethics Official Invitation to Register Account

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A Public Office is a Public Trust

Hello,

You have received this invitation to register in the Electronic Financial Disclosure Management System (EFDMS) of the Florida Commission on Ethics e-filing system. Your name and contact information was provided to the Commission by your agency coordinator identifying you as a public officer or public employee with an annual requirement to file a financial disclosure form.

All financial disclosure forms (Form 1, 1X, and 1F) must be filed electronically. The Commission will no longer promulgate paper forms.

You must use the following link to complete the registration process:

https://disclosure.floridaethics.gov/Account/Registration?token=LU60WSECVP52IDU (Please note the link will expire in 14 days.)

Once you are registered, always access e-filing from the I am a Filer link, even if you are a candidate for office.

By law, you must keep an up-to-date email address in the e-filing system. Your email address will be used to provide you with notifications about due dates and the filing process, as well as other important announcements for financial disclosure filers. If you wish to designate a different email address for communications regarding e-filing, you may do so in your User Profile which is accessible from your Dashboard in EFDMS.

Questions about why you are receiving this email should be directed to your agency coordinator whose name appears on your dashboard in EFDMS.

Questions about the financial disclosure requirement, as well as how to complete the disclosure form should be directed to the Florida Commission on Ethics (850) 488-7864 or 1-800-262-8824.

More information is available on our website, www.ethics.state.fl.us.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

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