BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re MARY WALLACE	)	Financial Disclosure Appeal No. FD 23-017
	)	
Appellant.	)	Final Order No. XXX
	)	

FINAL ORDER

This matter came before the Commission on Ethics on its own motion during its meeting in public session on December 4, 2026, pursuant to Section 112.3145(8)(g), Florida Statutes (subsequently renumbered to Section 112.3145(8)(f)), which assesses an automatic fine of $25 per day on a person who fails to timely file a required CE Form 1, Statement of Financial Interests. The Commission may waive the fine in whole or in part for good cause shown, based on "unusual circumstances" surrounding the failure to file by the designated date. There are no matters in dispute. Appellant did not request a hearing.

Findings of Fact

1. According to information provided to the Commission, Appellant served as a member of the South Palm Beach Planning Board, a position requiring the filing of a 2022 CE Form 1, Statement of Financial Interests. In 2023, the designated due date for submitting a 2022 CE Form 1 was July 1, 2023, with a grace period ending on September 1, 2023.

2. No later than June 1, 2023, the Palm Beach County Supervisor of Elections mailed a 2022 CE Form 1 to Appellant at 240 S. Military Trail, West Palm Beach, FL 33415.

3. No later than August 1, 2023, the Palm Beach County Supervisor of Elections sent a notice of delinquency by certified mail to Appellant at 240 S. Military Trail. The envelope was not delivered and was marked "Return to Sender – Unclaimed – Unable to forward."

4. On September 14, 2023, the Commission on Ethics mailed a courtesy notice of fines accruing to Appellant at 4200 S. Ocean Blvd., Apt. 303, South Palm Beach, FL 33480

5. On September 11, 2023, the Palm Beach County Supervisor of Elections received Appellant's 2022 CE Form 1.

6. On March 25, 2024, the Commission mailed a Notice of Assessed Fine to Appellant at 1877 Pierce Rd., Chelsea, MI 48118. It indicated that the total of Appellant's accrued automatic fine was $250 ($25 per day for 10 days late) and provided that the Commission must receive an appeal of the fine by April 24, 2024.

7. On April 8, 2024, the Commission received Appellant's appeal of her automatic fine for Form Year 2023. In Part B of her appeal form, Appellant checked "Lack of notification – Failure to receive notice" as the general reason for her appeal. In Part C of her appeal form, where an appellant is asked to provide a detailed explanation of his or her appeal, Appellant wrote that she received the delinquency notice in the mail on the day that her 2023 CE Form 1 was due and immediately filed upon notification of the delinquency.

Conclusions of Law

8. The Commission has jurisdiction over the subject matter of this proceeding pursuant to Section 112.3145, Florida Statutes.

9. Financial disclosure is required of public officials and employees because it enables the public to evaluate potential conflicts of interest, deters corruption, and increases public confidence in government.

10. Section 112.3145(8)(g)3., Florida Statutes, (subsequently renumbered to Section 112.3145(8)(f)(2)) states:

> Any reporting person may appeal or dispute a fine, based upon unusual circumstances surrounding the failure to file on the

> designated due date, and may request and is entitled to a hearing before the commission, which may waive the fine in whole or in part for good cause shown. Any such request must be in writing and received by the commission within 30 days after the notice of payment due is transmitted. In such a case, the reporting person must, within the 30-day period, notify the person designated to review the timeliness of reports in writing of his or her intention to bring the matter before the commission. For purposes of this subparagraph, the term "unusual circumstances" does not include the failure to monitor an e-mail account or failure to receive notice if the person has not notified the commission of a change in his or her e-mail address.

11. Pursuant to Rule 34-8.215(4), F.A.C., "unusual circumstances" means uncommon, rare or sudden events over which the reporting individual had no control and which directly result in the failure to act in accordance with the filing requirements. Circumstances that allow for time in which to take those steps necessary to ensure compliance with the filing requirements shall be deemed not to constitute unusual circumstances.

12. Here, Appellant stated that she received the delinquency notice in the mail on the day that her 2023 CE Form 1 was due and immediately filed upon notification of the delinquency. Appellant's claim of lack of notice is confirmed by the fact that the Notice of Delinquency was marked "Return to Sender – Unclaimed – Unable to forward" by the Postal Service. Considering Appellant's claims, and that there is no evidence showing otherwise, there are "unusual circumstances" here that prevented the timely filing of the financial disclosure form that justify waiving the $250 fine.

Order

Based on the foregoing facts and conclusions of law, the Commission hereby finds that unusual circumstances for failure to timely file have been demonstrated. We therefore waive the assessed fine of $250.

ORDERED by the State of Florida Commission on Ethics meeting in public session on December 4, 2026.

Date Rendered

Jeremy M. Rodgers
Chair, Florida Commission on Ethics

THIS ORDER CONSTITUTES FINAL AGENCY ACTION. ANY PARTY WHO IS ADVERSELY AFFECTED BY THIS ORDER HAS THE RIGHT TO SEEK JUDICIAL REVIEW UNDER SECTION 120.68, AND SECTION 112.3241, FLORIDA STATUTES, BY FILING A NOTICE OF ADMINISTRATIVE APPEAL PURSUANT TO RULE 9.110 FLORIDA RULES OF APPELLATE PROCEDURE, WITH THE CLERK OF THE COMMISSION ON ETHICS, AT EITHER 325 JOHN KNOX ROAD, BUILDING E, SUITE 200, TALLAHASSEE, FLORIDA 32303 OR P.O. DRAWER 15709, TALLAHASSEE, FLORIDA 32317-5709; AND BY FILING A COPY OF THE NOTICE OF APPEAL ATTACHED TO WHICH IS A CONFORMED COPY OF THE ORDER DESIGNATED IN THE NOTICE OF APPEAL ACCOMPANIED BY THE APPLICABLE FILING FEES WITH THE APPROPRIATE DISTRICT COURT OF APPEAL. THE NOTICE OF ADMINISTRATIVE APPEAL MUST BE FILED WITHIN 30 DAYS OF THE DATE THIS ORDER IS RENDERED.

JMR: jfh

Mary Wallace
1877 Pierce Rd.
Chelsea, MI 48118

286015 23-017

STATE OF FLORIDA
COMMISSION ON ETHICS

325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303
Telephone: (850) 488-7864
Fax: (850) 488-3077
Email: disclosure@leg.state.fl.us

FLORIDA
COMMISSION ON ETHICS
APR 0 8 2024
RECEIVED

APPEAL OF AUTOMATIC FINE FOR FORM YEAR 2022

DIRECTIONS: The information you provide in this form is critical for processing your appeal in a timely manner.

In Part A, please provide current contact information. If your contact information changes while your appeal is being processed, please notify us.

In Part B, please check any boxes that specify the general reason(s) for your appeal.

In Part C, please explain in detail the reason(s) for your appeal. In addition to your written explanation in Part C, you may attach any documents that support your appeal.

IMPORTANT: TO PRESERVE YOUR RIGHT TO APPEAL, THIS FORM OR OTHER WRITTEN APPEAL (AND ANY ATTACHMENTS) MUST BE FILED WITH (RECEIVED BY) THE COMMISSION ON ETHICS WITHIN THIRTY (30) DAYS OF THE DATE THE NOTICE OF ASSESSMENT OF AUTOMATIC FINE WAS MAILED TO YOU.

PLEASE SEND YOUR COMPLETED FORM TO ONE OF THE FOLLOWING:

Mailing Address: Commission on Ethics
P.O. Drawer 15709
Tallahassee, FL 32317-5709

Physical Address: Commission on Ethics
325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303

Fax: (850) 488-3077

Email: disclosure@leg.state.fl.us

PART A: YOUR INFORMATION

Name: Mary Wallace

Address: 1877 Pierce Rd. City: Chelsea State: MI Zip: 48118

Daytime Tel.: _____ Cell: 305-923-6279

Email: wallaceemm@aol.com Filer ID# (if known): 286015

Public Employer: _____

Public Position: Planning Board, South Palm Beach

CONTINUED ON REVERSE SIDE

PART B: GENERAL REASON(S) FOR YOUR APPEAL

Please choose any/all reasons that apply to your appeal.

I hereby appeal the Notice of Assessment of Automatic Fine on the following basis:

a. [ ] **Sickness or injury** (Explain in Part C and attach a statement from attending physician, including dates and nature of illness or injury)

b. [X] **Lack of notification – Failure to receive notice** (Explain in Part C and provide documentation that supports your assertion that you never received certified mail delinquency notice: for example, incorrect address; misdelivered mail; change in employment; extended absence from home, etc.)

c. [ ] **Claim of timely filing of financial disclosure** (Explain in Part C and provide copy of certified mail receipt and/or copy of completed form which had been previously filed, along with a sworn notarized statement that you filed prior to the deadline)

d. [ ] **Left public position prior to December 31, 2022** (Explain in Part C and provide confirmation from agency that your office-holding/employment ended before 12/31/2022)

e. [ ] **Other unusual circumstance** (Explain in Part C and provide documentation explaining uncommon, rare, or sudden occurrence that prevented timely filing prior to deadline)

f. [ ] **Not required to file** (Explain in Part C and provide documentation that supports reason for not required to file)

PART C: DETAILED EXPLANATION OF YOUR APPEAL

Please provide a detailed explanation of your appeal, including why each option you selected in Part B is applicable to you. You may use the space provided and/or attach additional pages.

I received certified mail delinquency notice on or around the date it was due. I had resigned from the Planning Board and moved to Michigan. When I received the delinquency notice I completed it and sent it back right away and followed up with a phone call to Commission on Ethics to let them know what happened.

OPTIONAL REQUEST FOR HEARING

[ ] In addition to this written appeal, I specifically request to appear before the Commission in a hearing pursuant to Section 112.3144(8)(f)2 or Section 112.3145(8)(f)2, Florida Statutes. Commission meetings occur in Tallahassee.

SIGNATURE

I have received and read the Notice of Assessment of Automatic Fine and its instructions on How to Appeal and I understand my options. I am requesting disposition of this matter as indicated.

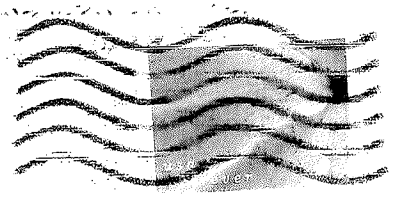
3/31/24
DATE

Mary Wallace
SIGNATURE

[redacted]

M. Wallace
1877 Pierce Rd.
Chelsea, MI
48118

METROPLEX MI 480
1 APR 2024 PM 2 L



Commission on Ethics
P.O. Drawer 15709
Tallahassee, FL
32317-5709

32317-570909

pm 9/11/23

FORM 1 STATEMENT OF FINANCIAL INTERESTS 2022

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

SUPERVISOR OF ELECTIONS
2023 SEP 14 AM 11:51
PALM BEACH COUNTY, FL

LAST NAME -- FIRST NAME -- MIDDLE NAME :
Wallace Mary Margaret

MAILING ADDRESS :
1877 Pierce Rd

CITY : Chelsea | ZIP : 48118 | COUNTY : Washtenaw

NAME OF AGENCY :
Town of South Palm Beach Florida

NAME OF OFFICE OR POSITION HELD OR SOUGHT :
Planning Board

CHECK ONLY IF ☐ CANDIDATE OR ☑ NEW EMPLOYEE OR APPOINTEE

****** THIS SECTION MUST BE COMPLETED ******

DISCLOSURE PERIOD:

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2022.

MANNER OF CALCULATING REPORTABLE INTERESTS:

FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING **(must check one)**:

☐ **COMPARATIVE (PERCENTAGE) THRESHOLDS** OR ☑ **DOLLAR VALUE THRESHOLDS**

PART A -- PRIMARY SOURCES OF INCOME [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY
Social Security Administration	6401 Security Blvd. Baltimore, MD 21235.	Retirement benefits
Ameriprise Financial	55 Ameriprise Finl Ctr. Minneapolis, MN	Financial Planning and Investments

PART B -- SECONDARY SOURCES OF INCOME
[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE
None			

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

4200 S. Ocean Blvd. South Palm Beach, FL. 33480

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.

INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
(If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES
Stock and Mutual Funds	Ameriprise Financial

PART E — *LIABILITIES* *[Major debts - See instructions]*
(If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR
None	

PART F — INTERESTS IN SPECIFIED BUSINESSES **[Ownership or positions in certain types of businesses - See instructions]**
(If you have nothing to report, write "none" or "n/a")

	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
NAME OF BUSINESS ENTITY	None	
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING For **elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency** created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

☑ **I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.**

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE ☐

SIGNATURE OF FILER:

Signature:

Mary Wallace

Date Signed:

9-10-23

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers **or** ***specified state employees*** who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: ***Initially***, each local officer/employee, state officer, and specified state employee must file ***within 30 days*** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2022.

Florida Commission on Ethics
Financial Disclosure Notification System
Delinquency Certification (2023)

I Wendy Sartory Link, the Supervisor of Elections of Palm Beach County, hereby certify that each person whose ID number, name, agency, and position appears above or on the attached list:

(1) was sent a notice of the July 3, 2023 financial disclosure deadline and a blank Form 1, Statement of Financial Interests, not later than June 1, 2023;

(2) was determined to be delinquent in filing a Form 1, Statement of Financial Interests, by July 3, 2023;

(3) was sent a delinquency notice by certified mail not later than August 1, 2023 advising him or her of the grace period in effect until September 1, 2023; and of the penalties that could be imposed as provided in Section 112.3145(8)(c), Florida Statutes; and

(4) did not file a Form 1, Statement of Financial Interests, until the date shown or, had not filed a Form 1, Statement of Financial Interests by October 31, 2023; and further

(5) that the date of filing shown is based upon the earliest of the following:
(a) when the Form 1 was actually received by my office;
(b) when the Form 1 was postmarked;
(c) when the certificate of mailing (if any) was dated; or
(d) when the receipt (if any) from an established courier company was dated.

Signed Wendy Sartory Link
SUPERVISOR OF ELECTIONS

Mary Wallace
1877 Pierce Rd.
Chelsea, MI
48118

METROPLEX MI 480
11 SEP 2023



SUPERVISOR OF ELECTIONS
2023 SEP 14 AM 11:51
PALM BEACH COUNTY, FL

Palm Beach County
Supervisor of Elections
240 S. Military Trail
West Palm Beach, FL
33415

33415-312198

7021 1970 0001 1000 0470

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at *www.usps.com®*.

Certified Mail Fee
$

Extra Services & Fees *(check box, add fee as appropriate)*
- [x] Return Receipt (hardcopy) $ ____
- [ ] Return Receipt (electronic) $ ____
- [ ] Certified Mail Restricted Delivery $ ____
- [x] Adult Signature Required $ ____
- [ ] Adult Signature Restricted Delivery $ ____

Postmark Here

Postage
$

Total
$

Sent To 286015
Mary Wallace

Street South Palm Beach
4200 S Ocean Blvd. Apt 303

City, South Palm Beach, FL 33480

PS Form 3800, April 2015 PSN 7530-02-000-9047 **See Reverse for Instructions**

WENDY SARTORY LINK
PALM BEACH COUNTY SUPERVISOR OF ELECTIONS
Post Office Box 22309
West Palm Beach, FL 33416

CERTIFIED MAIL

7021 1970 0001 1000 0470

SUPERVISOR OF ELECTIONS
2023 SEP 27 PM 12:03

FWD

4H 8/21/23 KO
No Access

Mary Wallace
South Palm Beach
Planning Board
4200 S Ocean Blvd. Apt 303
South Palm Beach, FL 33480

NIXIE 462 DE 1 0009/17/23
RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD

BC: 33416230909 *2287-04578-28-44

BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re **Mary Wallace** **PID#: 286015**
Board Member
Planning Board
South Palm Beach

NOTICE OF ASSESSMENT OF AUTOMATIC FINE

The Commission on Ethics hereby gives notice of an assessment of a fine against you pursuant to Section 112.3145(8)(f), Florida Statutes, due to your failure to timely file your 2022 CE Form 1, Statement Of Financial Interests. Under the law, your 2022 CE Form 1, Statement of Financial Interests, was due by July 3, 2023. The law provided for a penalty-free grace period extending the due date to September 1, 2023. After that date, you accrued fines of $25.00 per day for each day your financial disclosure was late, pursuant to Section 112.3145(8)(f), Florida Statutes.

Inasmuch as your 2022 CE Form 1 was filed September 11, 2023 with the Supervisor of Elections for Palm Beach County, you are fined the amount of $250.00 ($25.00 per day for 10 day(s) late). This fine must be paid to the Commission on Ethics within 30 days of the date of this notice unless you appeal the fine to the Commission. The Commission has the authority to consider the appeal and waive the fine in whole or in part if your failure to file on time was due to "unusual circumstances" surrounding the failure to file.

HOW TO APPEAL

1. Read these instructions carefully before submitting your appeal.
2. **LEGAL AUTHORITY:** Appeals are governed by Section 112.3145(8)(f)2., Florida Statutes, and Commission Rule 34-8.215, Florida Administrative Code.
3. **FORMAT:** Your appeal must be in writing and mailed to Florida Commission on Ethics, P. O. Drawer 15709, Tallahassee, FL 32317-5709, or delivered to Florida Commission on Ethics, 325 John Knox Road, Building E, Suite 200, Tallahassee, FL 32303. The appeal may take the form of a letter or you may use the appeal form included in this mailing. The appeal form also is available at the Commission's website: www.ethics.state.fl.us. Click on "Financial Disclosure" and then the link to the sample appeal form.
4. **DUE DATE:** Your appeal must be received by the Commission on Ethics on or before **April 24, 2024.** NOTE: Failure to timely file an appeal will constitute a waiver of your right to appeal and will result in the entry of a default order against you.
5. **UNUSUAL CIRCUMSTANCES:** An appeal must demonstrate that you submitted your CE Form 1 after the extended due date because of "unusual circumstances." "Unusual circumstances" is defined in Commission Rule 34-8.215(4), Florida Administrative Code, as "uncommon, rare, or sudden events over which the reporting individual had no control and which directly result in the failure to act in accordance with the filing requirements." Therefore, circumstances that allowed for time to take steps necessary to file on time do not constitute "unusual circumstances" that will allow the Commission to waive the fine. You have the burden to establish "unusual circumstances." Your appeal must specifically state the circumstances that led to your not filing by September 1, 2023, and must include any documentation or evidence supporting your appeal, such as:
   a. **SICKNESS/INJURY:** a statement from attending physician, including dates and nature of the illness or injury;
   b. **LACK OF NOTICE (WRONG ADDRESS):** documentation that you did not reside at the address to which notice was sent;
   c. **LACK OF NOTICE (ABSENCE FROM HOME):** documentation establishing the period of time of your absence covering the notification period;

d. **CLAIM OF TIMELY FILING OF FINANCIAL DISCLOSURE:** (1) an affidavit from you attesting under oath or affirmation that you filed your financial disclosure and your recollection of when and how you filed and (2) a copy of a certified mail receipt and/or a copy of the completed form which was filed. If you have witnesses to your filing, we also will need an affidavit from each witness. NOTE: A claim of having filed the CE Form 1F for the current year does not satisfy the CE Form 1 filing requirement or excuse a late filing;

e. **LEFT PUBLIC POSITION BEFORE DECEMBER 31, 2022:** confirmation of your last date of office or employment by your former agency, showing the last date to be before December 31, 2022; or

f. **UNCLAIMED CERTIFIED MAIL**: if deliquency notice was addressed correctly but not received, you must explain why.

6. **YOUR RIGHT TO A HEARING:** You have the right to have your appeal heard by the Commission and to appear before the Commission at the hearing, but, to exercise this right, you must specifically request a hearing in your appeal. If you do not request a hearing, you will waive your right to a hearing, the Commission will determine the outcome of your appeal based upon the written record (including the documentation you provide and any documentation in your case file), and you will receive no further notice until after the Commission decides your appeal.

FAILURE TO PAY FINE OR FILE APPEAL WITHIN 30 DAYS

If you do not timely file an appeal or pay the assessed fine within 30 days of this Notice, a default order will be entered against you and the Commission will take the steps provided by law to collect the fine, including:

- Referral to the CFO of the Department of Financial Services, if you are a salaried state officer or employee, for withholding of a portion of you salary until the fine is satisfied; or
- Referral to your agency's governing body for withholding of a portion of your salary until the fine is satisfied;
- Referral to a collection agency, which can seek garnishment of your wages; and/or
- An additional civil penalty, not limited by this automatic fine, may be imposed if your disclosure statement is filed more than 60 days late and a complaint is filed against you pursuant to Section 112.324, Florida Statutes.

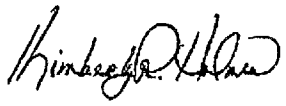
Please contact our office if you have any questions about this matter.

CERTIFICATE OF MAILING

I certify that a copy of the foregoing Notice of Assessment of Automatic Fine was furnished to:

Mrs Mary Wallace
1877 Pierce Rd
Chelsea, MI 48118 -9733

by Certified Mail on this Monday, March 25, 2024.



KIMBERLY R. HOLMES
Program Administrator

Florida Commission on Ethics
P. O. Drawer 15709
Tallahassee, FL 32317-5709

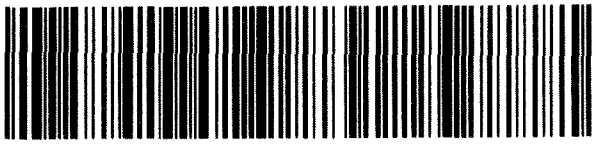
-or-

Florida Commission on Ethics
325 John Knox Road, Building E, Ste. 200
Tallahassee, FL 32303

Tel.: (850) 488-7864
Fax: (850) 488-3077
Email: disclosure@leg.state.fl.us



STATE OF FLORIDA
COMMISSION ON ETHICS
PO DRAWER 15709
TALLAHASSEE, FL 32317-5709



9214 8901 0661 5400 0194 3006 09

RETURN RECEIPT (ELECTRONIC)

286015

MARY WALLACE
1877 PIERCE RD
CHELSEA, MI 48118-9733

32
URGENT - Open Immediately!

CUT FOLD HERE

Zone 5

USE ENVELOPE
CUT FOLD HERE

CUT FOLD HERE

IMpbCertified8x5Label v2022.6.16.1

Form Year 2022 Filed Forms

FORM TYPE	DATE SUBMITTED	FORM SIGNED	FILED BY EMAIL?	UPDATED BY	COMMENTS
Form 1	09/11/2023	No	No	DBA(SOE IMPORT)	Palm Beach

Fine Year 2023 Fine Information

FINE BALANCE	STATUS	FINE DATE	ORIGINAL FINE AMOUNT	ADJUSTED FINE AMOUNT	LAST PAYMENT DATE	PAYMENT PLAN START DATE	PAYMENT PLAN AMOUNT	TOTAL PAYMENT PLAN AMOUNT DUE
$250.00	Appeal	01/05/2024	$250.00	$250.00				

Fine Address: 1877 Pierce Rd, Chelsea, MI 48118-9733
Email: wallacemm@aol.com
Org/Suborg: South Palm Beach - Planning Board

Fine Year 2023 Appeal Information

2023 FINE APPEAL - FD 23-017	No Hearing Scheduled
APPEAL STATUS	Active
APPEAL RECEIPT DATE	04/08/2024
APPEAL TIMELY FILED	Yes
PRINT APPEAL LETTER	
HEARING REQUESTED	No
APPEAL REASON	Lack of Notification
APPEAL NOTES	
APPEAL NUMBER	FD 23-017
APPEAL ANALYST ASSIGNED	
FINAL ORDER NUMBER	
FINAL ORDER DATE	

Fine Year 2023 Payment Information

DATE POSTED	DESCRIPTION	AMOUNT	METHOD	PAYMENT ID	COMMENT
01/05/2024	Fine Levied	+$250.00			Fined $250.00

Current Balance: $250.00

Fine Year 2023 Event Chronology

DATE	TYPE	DESCRIPTION	ADDRESS/EMAIL	REFERENCE
09/01/2023	Filer Communication Email	From:Steverson, Kathryn Sent: Friday, September 1, 2023 11:54 AM To: 'wallacemm@aol.com'		Kathryn Steverson

09/14/2023	Filer Correspondenc Letter	Courtesy Notice of Fines Accruing - Courtesy Notice of Fines Accruing	4200 South Ocean Blvd. Apt. 303, South Palm Beach, FL 33480 wallacemm@aol.com	KimberlyHolmes
01/05/2024	Fine Levied	Fined $250.00		Journal: Fine_Palm Beach_2024-01-05-05:07
03/22/2024	Notice of Assessed Fine	Initial Fine Notice		Journal: Fine1st_2024-03-22-11:25
03/25/2024	Filer Correspondence: Letter	Notice of Assessed Fine - Filer 1st Fine Letter	1877 Pierce Rd, Chelsea, MI 48118-9733 wallacemm@aol.com	Correspondence Queue: 2024-03-25 00:00:00 Correspondence Sent: 2024-03-25 00:00:00.0000000
05/01/2025	Filer Correspondenc System Email	Final Notice of Assessed Fine	wallacemm@aol.com	Correspondence Queue: 2025-05-01 05:45:27 Correspondence Sent: 2025-05-01 05:45:27.0599832
05/01/2025	Final Notice of Assessed Fine		1877 Pierce Rd, Chelsea, MI 48118-9733 wallacemm@aol.com	Journal: Fine2nd_2025-05-01-05:45
05/07/2025	Fine Appeal	FD 23-017	1877 Pierce Rd, Chelsea, MI 48118-9733 wallacemm@aol.com	Journal: Appeal_2025-05
05/07/2025	Filer Correspondence: System Email	Fine Appeal Received	wallacemm@aol.com	Correspondence Queue: 2025-05-07 17:35:03 Correspondence Sent: 2025-05-07 17:35:03.2917742

From: EthicsFDMSInfo@mail.disclosure.floridaethics.gov
Sent: 5/7/2025 5:35:03 PM
To: wallacemm@aol.com
Subject: Fine Appeal Received

Luis M. FustØ
Chair
Tina Descovich
Vice Chair
Paul D. Bain
Dr. James Bush, III
Freddie Figgers
Laird A. Lile
Ashley Lukis
Linda Stewart

State of Florida
COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, Florida 32317-5709

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 323 03

"A Public Office is a Public Trust "

Kerrie J. Stillman
Executive Director

Steven J. Zuilkowski
Deputy Executive Director / General Counsel

(850) 488-7864 Phone
(850) 488-3077 (FAX)
www.ethics.state.fl.us

May 07, 2025

RE: In re Mary Wallace 286015, Financial Disclosure Appeal No.: FD 23-017

The Commission has received your appeal. We will send all subsequent correspondence in this matter to you at the email address on record and/or mailing address unless you notify us of a change in your address.

The following information is to help you understand the process your appeal will follow. Please note: If you are currently being investigated for willfully failing to file financial disclosure, your appeal may not be heard until that process is complete. If we received your appeal more than 30 days after we sent you the notice of your right to appeal, it may be denied on that basis. Otherwise, the following will apply:

Initially, Commission staff will review your appeal and any documentation you submitted. We may contact you for more information. A draft order will then be prepared and agendaed for a Commission meeting. The Commission meets approximately every six weeks. How soon your appeal will be heard depends on a number of things, including when it was received and the Commission's workload. If you requested a hearing before the Commission when you filed your appeal, you will be provided with a copy of the draft order and will be notified of the date and time at which your appeal will be heard. At this meeting, the Commission will rule on your appeal. A final order will be entered and provided to you, usually within a week of the Commission meeting. If the fine is not waived, we will consider flexible payment options.

If you have any questions about this appeal or the appeal process, please feel free to contact Kimberly R Holmes, Program Administrator, at (850) 488-7864.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303

From: EthicsFDMSInfo@mail.disclosure.floridaethics.gov
Sent: 5/1/2025 5:45:27 AM
To: wallacemm@aol.com
Subject: Final Notice of Assessed Fine

Luis M. FustØ
Chair
Tina Descovich
Vice Chair
Paul D. Bain
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FINAL NOTICE OF ASSESSMENT OF AUTOMATIC FINE FOR FAILURE TO TIMELY FILE Form 1, Statement of Financial Interests

May 01, 2025

In re: Mary Wallace 286015
Board Member
South Palm Beach
Planning Board

On March 25, 2024, we notified you that your Form 1, Statement of Financial Interests, for the year 2022 was filed 10 day(s) late and that you therefore have been assessed a fine of $25.00 per day, for a total fine of $250.00. At that time, you were advised that you had 30 days from the date that letter was transmitted in which to either pay the fine or to appeal the fine to the Commission on Ethics.

It has been more than 30 days since we sent you the notification, and you have neither paid the fine nor filed an appeal. By not responding, you have waived your right to appeal the assessed fine.

If you do not pay the assessed fine by May 31, 2025 (30 days from the date of this letter) or contact our office to make arrangements for payment of the fine, the Commission on Ethics will enter an order setting your fine at $250.00 and will utilize all methods allowed by law to collect this fine including referral to a collection agency which can seek to garnish your wages.

Payment arrangements can be made by contacting the Commission s Financial Disclosure Program Administrator, Kimberly R Holmes at (850) 488-7864 or (800) 262-8824.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303

Created Date: 3/25/2024
Type: Letter
Created By: System
Description: Notice of Assessed Fine - Filer 1st Fine Letter

Created Date: 9/28/2023
Type: Phone
Created By: Keyana Green

Description: Filer stated she didn't get any notice to file until she received a delinquency notice of 9/9. Filer wanted to confirm her form was received

Created Date: 9/14/2023
Type: Letter
Created By: System
Description: Courtesy Notice of Fines Accruing - Courtesy Notice of Fines Accruing

Created Date: 9/1/2023
Type: Email
Created By: Kathryn J. Steverson
Description:
From: Steverson, Kathryn
Sent: Friday, September 1, 2023 11:54 AM
To: 'wallacemm@aol.com' <wallacemm@aol.com>
Subject: RE: Urgent Reminder ***Action Required*** CE Form 1
Importance: High

Good morning Mary Wallace,

Earlier this year, you were notified of your obligation to file a CE Form 1, Statement of Financial Interests, for the year ending December 31, 2022. The grace period for filing this form will expire on September 1, 2023 at 5 p.m., and according to our records, you still have not filed your CEForm 1.

Pursuant to State law, an automatic fine of $25 per day for each day late (up to a maximum fine of $1,500) will be assessed against you if your CE Form 1 is not received by September 1, 2023. Failure to file can result in removal from public office or employment. Please file your CEForm 1 immediately! Please file your CE Form 1 immediately with your county Supervisor of Elections!

If you have ANYquestions, please contact State of Florida Commission on Ethics (800) 262-8824 or (850) 488-7864.

Thank you,

Kathryn Steverson

Assistant to the Executive Director

Florida Commission on Ethics

P.O. Drawer 15709

Tallahassee, FL 32317-5709

(850) 488-7864

(850) 488-3077 (Fax

www.ethics.state.fl.us

Physical address:
325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303

Created Date: 9/1/2023
Type: Email
Created By: Kathryn J. Steverson
Description:
From: Steverson, Kathryn
Sent: Friday, September 1, 2023 2:33 PM
To: Holmes, Kim <HOLMES.KIM@leg.state.fl.us>
Subject: FW: Urgent Reminder ***Action Required*** CE Form 1

Kim,

Please see email below.

Thank you,

Kathryn Steverson

Assistant to the Executive Director

Florida Commission on Ethics

P.O. Drawer 15709

Tallahassee, FL 32317-5709

(850) 488-7864

(850) 488-3077 (Fax

www.ethics.state.fl.us

Physical address:
325 John Knox Road

Building E, Suite 200
Tallahassee, FL 32303

From: MARY WALLACE <wallacemm@aol.com>
Sent: Friday, September 1, 2023 1:35 PM
To: Steverson, Kathryn < STEVERSON.KATHRYN@leg.state.fl.us>
Subject: Re: Urgent Reminder ***Action Required*** CE Form 1

I no longer reside in Florida and am not on South Palm Beach board. Please remove me from your list. I sent email to South Palm Beach in May to notify them that I was resigning and moving.

Sent from my iPhone

Created Date: 8/22/2023
Type: Postcard
Created By: System
Description: Courtesy Postcard Reminder - Courtesy Postcard Reminder