BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re ADAM M. TAYLOR	)	Financial Disclosure Appeal No. FD 23-012
	)	
Appellant.	)	Final Order No. XXX
	)	

FINAL ORDER

This matter came before the Commission on Ethics on its own motion during its meeting in public session on December 4, 2026, pursuant to Section 112.3145(8)(g), Florida Statutes (subsequently renumbered to Section 112.3145(8)(f)), which assesses an automatic fine of $25 per day on a person who fails to timely file a required CE Form 1, Statement of Financial Interests. The Commission may waive the fine in whole or in part for good cause shown, based on "unusual circumstances" surrounding the failure to file by the designated date. There are no matters in dispute. Appellant did not request a hearing.

Findings of Fact

1. According to information provided to the Commission, Appellant served as Chief of Service Experience for the Department of Management Services, a position requiring the filing of a 2022 CE Form 1, Statement of Financial Interests. In 2023, the designated due date for submitting a 2022 CE Form 1 was July 1, 2023, with a grace period ending on September 1, 2023.

2. No later than June 1, 2023, the Commission on Ethics mailed a 2022 CE Form 1 to Appellant at 4267 Camden Rd., Tallahassee, FL 32303.

3. No later than August 1, 2023, the Commission on Ethics sent a notice of delinquency by certified mail to Appellant at 4267 Camden Rd.

4. On September 14, 2023, the Commission on Ethics mailed a courtesy notice of fines accruing to Appellant at 4267 Camden Rd.

5. On September 29, 2023, the Commission on Ethics granted Appellant a 45-day extension to file his 2022 CE Form 1. It provided that the Commission must receive Appellant's 2022 CE Form 1 by October 16, 2023.

6. On October 27, 2023, the Commission on Ethics received Appellant's 2022 CE Form 1.

7. On March 29, 2024, the Commission on Ethics mailed a Notice of Assessed Fine to Appellant at 4689 Lawton Way #201, Alexandria, VA 22311. It indicated that the total of Appellant's accrued automatic fine was $275 ($25 per day for 11 days late) and provided that the Commission must receive an appeal of the fine by April 29, 2024.

8. On April 15, 2024, the Commission received Appellant's appeal of his automatic fine for Form Year 2022. In Part B of his appeal form, Appellant checked "Other unusual circumstances" as the general reason for his appeal. In Part C of his appeal form, where an appellant is asked to provide a detailed explanation of his or her appeal, Appellant wrote that the notices were mailed to his previous residence that he sold in April 2023. Appellant stated that he did not receive the notices until October 2023.

Conclusions of Law

8. The Commission has jurisdiction over the subject matter of this proceeding pursuant to Section 112.3145, Florida Statutes.

9. Financial disclosure is required of public officials and employees because it enables the public to evaluate potential conflicts of interest, deters corruption, and increases public confidence in government.

10. Section 112.3145(8)(g)3., Florida Statutes, (subsequently renumbered to Section 112.3145(8)(f)(2)) states:

> Any reporting person may appeal or dispute a fine, based upon unusual circumstances surrounding the failure to file on the designated due date, and may request and is entitled to a hearing before the commission, which may waive the fine in whole or in part for good cause shown. Any such request must be in writing and received by the commission within 30 days after the notice of payment due is transmitted. In such a case, the reporting person must, within the 30-day period, notify the person designated to review the timeliness of reports in writing of his or her intention to bring the matter before the commission. For purposes of this subparagraph, the term "unusual circumstances" does not include the failure to monitor an e-mail account or failure to receive notice if the person has not notified the commission of a change in his or her e-mail address.

11. Pursuant to Rule 34-8.215(4), F.A.C., "unusual circumstances" means uncommon, rare or sudden events over which the reporting individual had no control and which directly result in the failure to act in accordance with the filing requirements. Circumstances that allow for time in which to take those steps necessary to ensure compliance with the filing requirements shall be deemed not to constitute unusual circumstances.

12. Here, Appellant stated that the notices were mailed to his previous residence that he sold in April 2023. Appellant stated that he did not receive the notices until October 2023. Considering Appellant's claims, and that there is no evidence showing otherwise, there are "unusual circumstances" here that prevented the timely filing of the financial disclosure form that justify waiving the $275 fine.

Order

Based on the foregoing facts and conclusions of law, the Commission hereby finds that unusual circumstances for failure to timely file have been demonstrated. We therefore waive the assessed fine of $275.

ORDERED by the State of Florida Commission on Ethics meeting in public session on December 4, 2026.

_____
Date Rendered

_____
Jeremy M. Rodgers
Chair, Florida Commission on Ethics

THIS ORDER CONSTITUTES FINAL AGENCY ACTION. ANY PARTY WHO IS ADVERSELY AFFECTED BY THIS ORDER HAS THE RIGHT TO SEEK JUDICIAL REVIEW UNDER SECTION 120.68, AND SECTION 112.3241, FLORIDA STATUTES, BY FILING A NOTICE OF ADMINISTRATIVE APPEAL PURSUANT TO RULE 9.110 FLORIDA RULES OF APPELLATE PROCEDURE, WITH THE CLERK OF THE COMMISSION ON ETHICS, AT EITHER 325 JOHN KNOX ROAD, BUILDING E, SUITE 200, TALLAHASSEE, FLORIDA 32303 OR P.O. DRAWER 15709, TALLAHASSEE, FLORIDA 32317-5709; AND BY FILING A COPY OF THE NOTICE OF APPEAL ATTACHED TO WHICH IS A CONFORMED COPY OF THE ORDER DESIGNATED IN THE NOTICE OF APPEAL ACCOMPANIED BY THE APPLICABLE FILING FEES WITH THE APPROPRIATE DISTRICT COURT OF APPEAL. THE NOTICE OF ADMINISTRATIVE APPEAL MUST BE FILED WITHIN 30 DAYS OF THE DATE THIS ORDER IS RENDERED.

JMR: jfh

Adam M. Taylor
4689 Lawton Way #201
Alexandria, VA 22311

290322 23-012

STATE OF FLORIDA
COMMISSION ON ETHICS

325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303
Telephone: (850) 488-7864
Fax: (850) 488-3077
Email: disclosure@leg.state.fl.us

FLORIDA
COMMISSION ON ETHICS
APR 15 2024
RECEIVED

APPEAL OF AUTOMATIC FINE FOR FORM YEAR 2022

DIRECTIONS: The information you provide in this form is critical for processing your appeal in a timely manner.

In Part A, please provide current contact information. If your contact information changes while your appeal is being processed, please notify us.

In Part B, please check any boxes that specify the general reason(s) for your appeal.

In Part C, please explain in detail the reason(s) for your appeal. In addition to your written explanation in Part C, you may attach any documents that support your appeal.

IMPORTANT: TO PRESERVE YOUR RIGHT TO APPEAL, THIS FORM OR OTHER WRITTEN APPEAL (AND ANY ATTACHMENTS) MUST BE FILED WITH (RECEIVED BY) THE COMMISSION ON ETHICS WITHIN THIRTY (30) DAYS OF THE DATE THE NOTICE OF ASSESSMENT OF AUTOMATIC FINE WAS MAILED TO YOU.

PLEASE SEND YOUR COMPLETED FORM TO ONE OF THE FOLLOWING:

Mailing Address: Commission on Ethics
P.O. Drawer 15709
Tallahassee, FL 32317-5709

Physical Address: Commission on Ethics
325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303

Fax: (850) 488-3077

Email: disclosure@leg.state.fl.us

PART A: YOUR INFORMATION

Name: Adam M Taylor

Address: 4689 Lawton Way #201 City: Alexandria State: VA Zip: 22311

Daytime Tel.: 904-477-0408 Cell: 904-477-0408

Email: adamt904@gmail.com Filer ID# (if known):

Public Employer: DMS - FLDS

Public Position: Chief of Service Experience

CONTINUED ON REVERSE SIDE

PART B: GENERAL REASON(S) FOR YOUR APPEAL

Please choose any/all reasons that apply to your appeal.

I hereby appeal the Notice of Assessment of Automatic Fine on the following basis:

a. [ ] **Sickness or injury** (Explain in Part C and attach a statement from attending physician, including dates and nature of illness or injury)

b. [ ] **Lack of notification – Failure to receive notice** (Explain in Part C and provide documentation that supports your assertion that you never received certified mail delinquency notice: for example, incorrect address; misdelivered mail; change in employment; extended absence from home, etc.)

c. [ ] **Claim of timely filing of financial disclosure** (Explain in Part C and provide copy of certified mail receipt and/or copy of completed form which had been previously filed, along with a sworn notarized statement that you filed prior to the deadline)

d. [ ] **Left public position prior to December 31, 2022** (Explain in Part C and provide confirmation from agency that your office-holding/employment ended before 12/31/2022)

e. [X] **Other unusual circumstance** (Explain in Part C and provide documentation explaining uncommon, rare, or sudden occurrence that prevented timely filing prior to deadline)

f. [ ] **Not required to file** (Explain in Part C and provide documentation that supports reason for not required to file)

PART C: DETAILED EXPLANATION OF YOUR APPEAL

Please provide a detailed explanation of your appeal, including why each option you selected in Part B is applicable to you. You may use the space provided and/or attach additional pages.

Notices were being mailed to home address in Tallahassee for a house I sold in April 2023. I moved back to Virginia and did not receive the notices until October 2023, at which time I filed the Form 1.

OPTIONAL REQUEST FOR HEARING

[ ] In addition to this written appeal, I specifically request to appear before the Commission in a hearing pursuant to Section 112.3144(8)(f)2 or Section 112.3145(8)(f)2, Florida Statutes. Commission meetings occur in Tallahassee.

SIGNATURE

I have received and read the Notice of Assessment of Automatic Fine and its instructions on How to Appeal and I understand my options. I am requesting disposition of this matter as indicated.

4/15/24
DATE

SIGNATURE

Holmes, Kim

From: Adam Taylor <adamt904@gmail.com>
Sent: Thursday, May 1, 2025 10:31 AM
To: Holmes, Kim
Subject: Fwd: FW: Adam Taylor PID 290322
Attachments: image001.png; image002.png; image003.png; image004.png; image003.png; image004.png; image001.png; image002.png; PXL_20240415_123618601.jpg; PXL_20240415_123626348.MP.jpg

---------- Forwarded message ---------
From: **Adam Taylor** <adamt904@gmail.com>
Date: Mon, Apr 15, 2024, 8:37 AM
Subject: Re: FW: Adam Taylor PID 290322
To: COE-Disclosure <disclosure@leg.state.fl.us>
Cc: Holmes, Kim <HOLMES.KIM@leg.state.fl.us>, Dyer, Lila <Lila.Dyer@dms.fl.gov>

Please see attached front and back of completed appeal form.

On Mon, Apr 15, 2024, 8:29 AM COE-Disclosure <disclosure@leg.state.fl.us> wrote:

Adam Taylor,

The appeal form is not attached.

Please send completed appeal form with all documentation.

Thank you.

Sincerely,

Florida Commission on Ethics
Post Office Drawer 15709
Tallahassee, FL 32317-5709

From: Adam Taylor <adamt904@gmail.com>
Sent: Monday, April 15, 2024 7:48 AM
To: Dyer, Lila <Lila.Dyer@dms.fl.gov>
Cc: Holmes, Kim <HOLMES.KIM@leg.state.fl.us>; Prine.Emily <PRINE.EMILY@leg.state.fl.us>
Subject: Re: Adam Taylor PID 290322

Good morning,

Thank you for your attention and assistance with this matter. Please consider this email as an official request for appeal.

I, Adam Taylor, currently residing at 4689 Lawton Way #201, Alexandria, VA 22311 formerly held the position as Chief of Service Experience with the Florida Digital Service, a department within DMS. I left my position and sold my house at 4267 Camden Rd Tallahassee FL at the end of April 2023 and moved back to Alexandria VA. Please see attached notice for my homeowners insurance policy cancellation which validates my old and new addresses, reason for cancellation (sold the home) and the dates listed as proof.

I appeal the fines under "Unusual Circumstances, Lack of Notice- Wrong Address" because the reminder notices to file were being mailed to the old home address in Tallahassee (a home I sold Mid April 2023) and the mail forwarding was not received timely. As I noted when I electronically filed my 2022 form, I received 3 notices in the mail at my home in Alexandria last October all on the same day which had been forwarded by USPS. The mail system problems both nationally and in Tallahassee are well documented. Regardless, once I received those notices, I immediately filed the form.

Please let me know if you need additional information to inform your decision, and thank you again for considering my request of appeal.

Adam M Taylor

4689 Lawton Way #201

Alexandria, VA 22311

904-477-0408

adamt904@gmail.com

On Fri, Apr 12, 2024 at 7:26 AM Dyer, Lila <Lila.Dyer@dms.fl.gov> wrote:

Thank you, I appreciate it and I'm sure he will get it sent over.

Have a great weekend,

Lila Dyer

Florida Department of Management Services

We Serve Those Who Serve Florida

How Are We Doing? Click Here to Take the DMS Customer Satisfaction Survey

The information contained in this e-mail and accompanying attachments may constitute agency cybersecurity information, collective bargaining strategy, attorney work product, or other confidential information that would be legally privileged and exempt from disclosure as a public record. The information is intended only for the addressee(s) indicated above. If you are not the intended recipient of this information, any disclosure, copying, distribution, or the taking of any action in reliance on this information is strictly prohibited. If you received this e-mail in error, please notify the sender immediately by return e-mail or by calling (850) 544-8111 (Office). Additionally, please note that Florida has a very broad public records law. Unless expressly exempt, this or any other written communication with the agency may be subject to public disclosure.

From: Holmes, Kim <HOLMES.KIM@leg.state.fl.us>
Sent: Friday, April 12, 2024 6:01 AM
To: Dyer, Lila <Lila.Dyer@dms.fl.gov>
Cc: adamt904@gmail.com; Prine.Emily <PRINE.EMILY@leg.state.fl.us>
Subject: RE: Adam Taylor PID 290322

Good morning, Lila.

Attached is a copy of the notification of fine letter and appeal form sent to Mr. Taylor. His appeal must be received in our office no later than **April 29, 2024**.

If you have any questions or need further assistance, please do not hesitate to contact me.

Sincerely,

Kim

Kimberly R. Holmes

Program Administrator

Financial Disclosure Section

Florida Commission on Ethics

P.O. Drawer 15709

Tallahassee, FL 32317-5709

(850) 488-7864

(850) 488-3077 (Fax)

www.ethics.state.fl.us

Physical address:
325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303

From: Prine.Emily <PRINE.EMILY@leg.state.fl.us>
Sent: Thursday, April 11, 2024 1:47 PM
To: Holmes, Kim <HOLMES.KIM@leg.state.fl.us>
Cc: Dyer, Lila <Lila.Dyer@dms.fl.gov>
Subject: Adam Taylor PID 290322
Importance: High

Kim,

I just spoke to Lila Dyer; she gave us an updated email and address for Adam Taylor.

I updated both in system.

He would like to appeal the $275.00 fine.

He had originally been granted an extension on filing his Form 1 2022 late.

Thank you.

Sincerely,

Emily E. Prine

Program Specialist/Financial Disclosure

850-488-7864

Florida Commission on Ethics
Post Office Drawer 15709
Tallahassee, FL 32317-5709

FORM 1 STATEMENT OF FINANCIAL INTERESTS 2022

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

PROCESSED
10/27/23
290322

LAST NAME -- FIRST NAME -- MIDDLE NAME :
Taylor Adam M

MAILING ADDRESS :
4689 Lawton Way #201

CITY : Alexandria
ZIP : 22311
COUNTY : Alexandria

NAME OF AGENCY :
Dept of Mgmt Services

NAME OF OFFICE OR POSITION HELD OR SOUGHT :
Chief of Service Experience

CHECK ONLY IF ☐ CANDIDATE OR ☐ NEW EMPLOYEE OR APPOINTEE

****** THIS SECTION MUST BE COMPLETED ******

DISCLOSURE PERIOD:
THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2022.

MANNER OF CALCULATING REPORTABLE INTERESTS:
FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING **(must check one)**:

☐ **COMPARATIVE (PERCENTAGE) THRESHOLDS** OR ☑ **DOLLAR VALUE THRESHOLDS**

PART A -- PRIMARY SOURCES OF INCOME [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY
None		

PART B -- SECONDARY SOURCES OF INCOME
[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE
None			

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

None other than my home/ primary residence in Alexandria VA

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.

INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
(If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES
None	

PART E — LIABILITIES [Major debts - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR
None	

PART F — INTERESTS IN SPECIFIED BUSINESSES **[Ownership or positions in certain types of businesses - See instructions]**
(If you have nothing to report, write "none" or "n/a")

	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
NAME OF BUSINESS ENTITY	None	
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING For **elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency** created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

☐ **I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.**

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE ☐

SIGNATURE OF FILER:

Signature:

Adam M Taylor

Date Signed:

10/27/2023

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers **or** ***specified state employees*** who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: ***Initially***, each local officer/employee, state officer, and specified state employee must file ***within 30 days*** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2022.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of $25 for each day late will be imposed, up to a maximum penalty of $1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding $10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding $35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding $35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

17) Each member of the governing body of a "large-hub commercial service airport," as defined in Section 112.3144(1)(c), Florida Statutes, except for members required to comply with the financial disclosure requirements of s. 8, Article II of the State Constitution.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: *The "disclosure period" for your* report is the calendar year ending December 31, 2022.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your social security number, bank account, debit, charge, and credit card numbers are not required and you should redact them from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written and notarized request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded $2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony if considered gross income under federal law, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than $2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded $2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded $2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than $2,500. Do not aggregate all of your investment income.

— If more than $2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than $2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); ***and,***

(2) You received more than $5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than $5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than $10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than $10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(7), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony if considered gross income under federal law, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will ***not*** have anything to report ***unless*** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); ***and,***

(2) You received more than 10% of your gross income from that business entity; ***and,***

(3) You received more than $1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— *You are the sole proprietor of a dry cleaning business, from* which you received more than 10% of your gross income—an amount that was more than $1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product *contained in* a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth $100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is $200,000. As your total assets are worth $250,000, you must disclose intangibles worth over $25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed $25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe $15,000 to a bank for student loans, $5,000 for credit card debts, and $60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth $80,000 and your other property is worth $20,000. Since your net worth is $20,000 ($100,000 minus $80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(7), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re Adam M Taylor. Extension No. 23-12

_____/

ORDER GRANTING EXTENSION TO FILE 2022 CE FORM 1
FOR GOOD CAUSE

The above-referenced individual is required to file a 2022 CE Form 1, Statement of Financial Interests. That disclosure was due on July 3, 2023, with a grace period until September 1, 2023. However, Section 112.3151, Florida Statutes, provides that the Commission chair may, for good cause, on an individual basis, extend the filing deadline for submission of any disclosures under the provisions of Part III, Chapter 112, Florida Statutes, or Article II, Section 8, Florida Constitution, by 45 days.

On August 29, 2023, Governor DeSantis issued Executive Order 23-175, in which he declared 49 counties to be under a state of emergency due to the threat posed by Hurricane Idalia. The above-referenced individual resides in one of the counties that was included in the state of emergency, which situation prevented him or her from submitting his or her disclosure.

Therefore, the above-referenced individual is **HEREBY GRANTED** an extension of 45 days to file his or her 2022 CE Form 1. The above-referenced individual must file his or her 2022 CE Form 1 **by October 16, 2023**. Pursuant to Section 112.3145, Florida Statutes, failure to file by October 16, 2023, will result in an assessed fine of $25 per day late, up to a maximum of $1,500. Commission staff are available to answer any questions about the 2022 CE Form 1.

DONE AND ORDERED this 29th day of September, 2023, in Tallahassee, Leon County, Florida.

Ashley Lukis
Chair, Florida Commission on Ethics

cc: Ms. Kimberly Holmes, Financial Disclosure Program Administrator

BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re **Adam M Taylor** **PID#: 290322**
Chief of Service Experience
Employees
Management Services, Department Of

NOTICE OF ASSESSMENT OF AUTOMATIC FINE

The Commission on Ethics hereby gives notice of an assessment of a fine against you pursuant to Section 112.3145(8)(f), Florida Statutes, due to your failure to timely file your 2022 CE Form 1, Statement Of Financial Interests. Under the law, your 2022 CE Form 1, Statement of Financial Interests, was due by July 3, 2023. The law provided for a penalty-free grace period extending the due date to September 1, 2023. After that date, you accrued fines of $25.00 per day for each day your financial disclosure was late, pursuant to Section 112.3145(8)(f), Florida Statutes.

Inasmuch as your 2022 CE Form 1 was filed October 27, 2023 with the Commission on Ethics, you are fined the amount of $275.00 ($25.00 per day for 56 day(s) late). This fine must be paid to the Commission on Ethics within 30 days of the date of this notice unless you appeal the fine to the Commission. The Commission has the authority to consider the appeal and waive the fine in whole or in part if your failure to file on time was due to "unusual circumstances" surrounding the failure to file.

HOW TO APPEAL

1. Read these instructions carefully before submitting your appeal.
2. **LEGAL AUTHORITY:** Appeals are governed by Section 112.3145(8)(f)2., Florida Statutes, and Commission Rule 34-8.215, Florida Administrative Code.
3. **FORMAT:** Your appeal must be in writing and mailed to Florida Commission on Ethics, P. O. Drawer 15709, Tallahassee, FL 32317-5709, or delivered to Florida Commission on Ethics, 325 John Knox Road, Building E, Suite 200, Tallahassee, FL 32303. The appeal may take the form of a letter or you may use the appeal form included in this mailing. The appeal form also is available at the Commission's website: www.ethics.state.fl.us. Click on "Financial Disclosure" and then the link to the sample appeal form.
4. **DUE DATE:** Your appeal must be received by the Commission on Ethics on or before **April 29, 2024.** NOTE: Failure to timely file an appeal will constitute a waiver of your right to appeal and will result in the entry of a default order against you.
5. **UNUSUAL CIRCUMSTANCES:** An appeal must demonstrate that you submitted your CE Form 1 after the extended due date because of "unusual circumstances." "Unusual circumstances" is defined in Commission Rule 34-8.215(4), Florida Administrative Code, as "uncommon, rare, or sudden events over which the reporting individual had no control and which directly result in the failure to act in accordance with the filing requirements." Therefore, circumstances that allowed for time to take steps necessary to file on time do not constitute "unusual circumstances" that will allow the Commission to waive the fine. You have the burden to establish "unusual circumstances." Your appeal must specifically state the circumstances that led to your not filing by September 1, 2023, and must include any documentation or evidence supporting your appeal, such as:
   a. **SICKNESS/INJURY:** a statement from attending physician, including dates and nature of the illness or injury;
   b. **LACK OF NOTICE (WRONG ADDRESS):** documentation that you did not reside at the address to which notice was sent;
   c. **LACK OF NOTICE (ABSENCE FROM HOME):** documentation establishing the period of time of your absence covering the notification period;

d. **CLAIM OF TIMELY FILING OF FINANCIAL DISCLOSURE:** (1) an affidavit from you attesting under oath or affirmation that you filed your financial disclosure and your recollection of when and how you filed and (2) a copy of a certified mail receipt and/or a copy of the completed form which was filed. If you have witnesses to your filing, we also will need an affidavit from each witness. NOTE: A claim of having filed the CE Form 1F for the current year does not satisfy the CE Form 1 filing requirement or excuse a late filing;

e. **LEFT PUBLIC POSITION BEFORE DECEMBER 31, 2022:** confirmation of your last date of office or employment by your former agency, showing the last date to be before December 31, 2022; or

f. **UNCLAIMED CERTIFIED MAIL**: if deliquency notice was addressed correctly but not received, you must explain why.

6. **YOUR RIGHT TO A HEARING:** You have the right to have your appeal heard by the Commission and to appear before the Commission at the hearing, but, to exercise this right, you must specifically request a hearing in your appeal. If you do not request a hearing, you will waive your right to a hearing, the Commission will determine the outcome of your appeal based upon the written record (including the documentation you provide and any documentation in your case file), and you will receive no further notice until after the Commission decides your appeal.

FAILURE TO PAY FINE OR FILE APPEAL WITHIN 30 DAYS

If you do not timely file an appeal or pay the assessed fine within 30 days of this Notice, a default order will be entered against you and the Commission will take the steps provided by law to collect the fine, including:

- Referral to the CFO of the Department of Financial Services, if you are a salaried state officer or employee, for withholding of a portion of you salary until the fine is satisfied; or
- Referral to your agency's governing body for withholding of a portion of your salary until the fine is satisfied;
- Referral to a collection agency, which can seek garnishment of your wages; and/or
- An additional civil penalty, not limited by this automatic fine, may be imposed if your disclosure statement is filed more than 60 days late and a complaint is filed against you pursuant to Section 112.324, Florida Statutes.

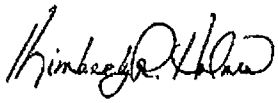
Please contact our office if you have any questions about this matter.

CERTIFICATE OF MAILING

I certify that a copy of the foregoing Notice of Assessment of Automatic Fine was furnished to:

Adam M Taylor
4689 Lawton Way #201
Alexandria, VA 22311

by Certified Mail on this Friday, March 29, 2024.



KIMBERLY R. HOLMES
Program Administrator

Florida Commission on Ethics
P. O. Drawer 15709
Tallahassee, FL 32317-5709

-or-

Florida Commission on Ethics
325 John Knox Road, Building E, Ste. 200
Tallahassee, FL 32303

Tel.: (850) 488-7864
Fax: (850) 488-3077
Email: disclosure@leg.state.fl.us

STATE OF FLORIDA
COMMISSION ON ETHICS
PO DRAWER 15709
TALLAHASSEE, FL 32317-5709

9214 8901 0661 5400 0194 4520 94

RETURN RECEIPT (ELECTRONIC)

290322

ADAM M TAYLOR
4689 LAWTON WAY APT 201
ALEXANDRIA, VA 22311-4920

26
URGENT - Open Immediately!

CUT / FOLD HERE

Zone 5

6"X9" ENVELOPE
CUT / FOLD HERE

CUT / FOLD HERE

IMpbCertified8x5Label v2022.6.16.1

Mail Piece Details

Print this page

Recipient Address

ADAM M TAYLOR
4689 LAWTON WAY APT 201
ALEXANDRIA, VA 22311-4920

Record / Case Number:
290322

Return Address

STATE OF FLORIDA
COMMISSION ON ETHICS
PO DRAWER 15709
TALLAHASSEE, FL 32317-5709

Entry Point ZIP:
32317

Mail Piece Information

Tracking Number: 9214890106615400019445209 4
Date Created: 03/29/2024 01:08:54 PM
Mail Class: USPS First Class Mail
Special Services: Certified Mail
Return Receipt Electronic
Memo: --
Created By: Kimberly Holmes - Commission on Ethics

Tracking Information

Pre-Shipment, Usps Awaiting Item, March 29, 2024, 12:00:00 AM
Pre-Shipment Info Sent Usps Awaits Item, March 29, 2024, 12:23:00 PM, TALLAHASSEE,FL 32317

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Mail Piece Details

Print this page

Recipient Address

ADAM M TAYLOR
4267 CAMDEN RD
TALLAHASSEE, FL 32303-7601

Record / Case Number:
290322

Return Address

STATE OF FLORIDA
COMMISSION ON ETHICS
PO DRAWER 15709
TALLAHASSEE, FL 32317-5709

Entry Point ZIP:
32317

Mail Piece Information

Tracking Number: 9214890106615400018775140 1
Date Created: 07/27/2023 05:15:04 PM
Mail Class: USPS First Class Mail
Special Services: Certified Mail
Return Receipt Electronic
Memo: --
Created By: Kimberly Holmes - Commission on Ethics

Signature Information

Signed For By: ADAM M TAYLOR
Signature Status: Available (Click Here)

Having issues viewing the signature file?
Make sure you are using the latest version of Adobe Acrobat Reader

Tracking Information

Pre-Shipment Info Sent To Usps, Usps Awaiting Item, July 27, 2023, 12:00:00 AM

Pre-Shipment Info Sent Usps Awaits Item, July 27, 2023, 04:30:00 PM, TALLAHASSEE,FL 32317

Origin Acceptance, August 01, 2023, 07:22:00 PM, TALLAHASSEE,FL 32317

Processed Through Usps Facility, August 01, 2023, 08:37:00 PM, TALLAHASSEE FL DISTRIBUTION CEN 32301

Departed Usps Regional Facility, August 01, 2023, 10:57:00 PM, TALLAHASSEE FL DISTRIBUTION CEN 32301

In Transit To Next Facility, August 02, 2023, 12:00:00 AM

Departed Usps Regional Facility, August 02, 2023, 10:07:00 PM

In Transit To Next Facility, August 03, 2023, 12:00:00 AM

Notice Left (No Authorized Recipient Available), August 04, 2023, 02:30:00 PM, TALLAHASSEE,FL 32303

Reminder To Schedule Redelivery Of Your Item, August 09, 2023, 12:00:00 AM

Reminder To Schedule Redelivery, August 09, 2023, 03:41:00 AM, TALLAHASSEE,FL 32303

Package Return Notice Generated, August 19, 2023, 03:46:00 AM, TALLAHASSEE,FL 32303

Unclaimed/Being Returned To Sender, August 31, 2023, 12:31:00 PM, TALLAHASSEE,FL 32303

Processed Through Usps Facility, September 06, 2023, 06:35:00 PM, JACKSONVILLE FL DISTRIBUTION CE 32203

Arrived At Usps Regional Facility, September 07, 2023, 10:26:00 AM

Departed Usps Regional Facility, September 07, 2023, 07:44:00 PM

In Transit To Next Facility, Arriving Late, September 08, 2023, 12:00:00 AM

In Transit To Next Facility, Arriving Late, September 09, 2023, 12:00:00 AM

Delivered To Original Sender, September 11, 2023, 10:54:00 AM, TALLAHASSEE,FL 32308

Pre-Shipment Info Sent Usps Awaits Item, October 03, 2023, 10:49:00 PM, TALLAHASSEE,FL 32317

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UNITED STATES POSTAL SERVICE

September 11, 2023

Dear MAIL MAIL:

The following is in response to your request for proof of delivery on your item with the tracking number: **9214 8901 0661 5400 0187 7514 01**.

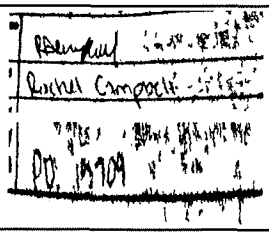
Item Details

Status:	Delivered, To Original Sender
Status Date / Time:	September 11, 2023, 10:54 am
Location:	TALLAHASSEE, FL 32308
Postal Product:	First-Class Mail®
Extra Services:	Certified Mail™
	Return Receipt Electronic
Recipient Name:	ADAM M TAYLOR

Recipient Signature

Signature of Recipient:

Address of Recipient:



Note: Scanned image may reflect a different destination address due to Intended Recipient's delivery instructions on file.

Thank you for selecting the United States Postal Service® for your mailing needs. If you require additional assistance, please contact your local Post Office™ or a Postal representative at 1-800-222-1811.

Sincerely,
United States Postal Service®
475 L'Enfant Plaza SW
Washington, D.C. 20260-0004

The customer reference information shown below is not validated or endorsed by the United States Postal Service. It is solely for customer use.

Reference ID: 9214890106615400018775140 1
290322
ADAM M TAYLOR
4267 Camden Rd
Tallahassee, FL 32303-7601

Form Year 2022 Filed Forms

FORM TYPE	DATE SUBMITTED	FORM SIGNED	FILED BY EMAIL?	UPDATED BY	COMMENTS
Form 1	10/27/2023	No	Yes	Emily Prine	

Fine Year 2023 Fine Information

FINE BALANCE	STATUS	FINE DATE	ORIGINAL FINE AMOUNT	ADJUSTED FINE AMOUNT	LAST PAYMENT DATE	PAYMENT PLAN START DATE	PAYMENT PLAN AMOUNT	TOTAL PAYMENT PLAN AMOUNT DUE
$275.00	Appeal	03/29/2024	$275.00	$275.00				

Fine Address: 4689 LAWTON WAY APT 201, ALEXANDRIA, VA 22311-4920
Email: adamt904@gmail.com
Org/Suborg: Management Services, Department Of - Employees

Fine Year 2023 Appeal Information

2023 FINE APPEAL - FD 23-012	No Hearing Scheduled
APPEAL STATUS	Active
APPEAL RECEIPT DATE	04/15/2024
APPEAL TIMELY FILED	Yes
PRINT APPEAL LETTER	
HEARING REQUESTED	No
APPEAL REASON	Lack of Notification, Other
APPEAL NOTES	
APPEAL NUMBER	FD 23-012
APPEAL ANALYST ASSIGNED	
FINAL ORDER NUMBER	
FINAL ORDER DATE	

Fine Year 2023 Payment Information

DATE POSTED	DESCRIPTION	AMOUNT	METHOD	PAYMENT ID	COMMENT
03/29/2024	Fine Levied	+$275.00			Fined $275.00

Current Balance: $275.00

Fine Year 2023 Event Chronology

DATE	TYPE	DESCRIPTION	ADDRESS/EMAIL	REFERENCE
08/25/2023	Filer Communication Email	From:Steverson, Kathryn Sent: Friday, August 25, 2023 10:36 AM To: 'adam.taylor@dms.fl.gov'		Kathryn Steverson
09/14/2023	Filer Correspondence: Letter	Courtesy Notice of Fines Accruing - Courtesy Notice of Fines Accruing	4267 Camden Rd, Tallahassee, FL 32303-7601 Adam.Taylor@dms.fl.gov	KimberlyHolmes

03/29/2024	Filer Correspondenc Letter	Notice of Assessed Fine - Filer 1st Fine Letter	4689 Lawton Way #201, Alexandria, VA 22311 adam.taylor@dms.fl.gov	Correspondence Queue: 2024-03-29 00:00:00 Correspondence Sent: 2024-03-29 00:00:00.0000000
03/29/2024	Fine Levied	Fined $275.00		Journal: Fine_COE_2024-03-29-12:01
03/29/2024	Notice of Assessed Fine	Initial Fine Notice		Journal: Fine1st_2024-03-29-12:03
04/11/2024	Filer Communication: Email	From: Prine.Emily Sent: Thursday, April 11, 2024 1:47 PM To: Holmes, Kim		Emily Prine
04/15/2024	Filer Communication Email	From: Adam Taylor Sent: Monday, April 15, 2024 8:38 AM To: COE-Disclosure		Emily Prine
05/01/2025	Filer Correspondence: System Email	Final Notice of Assessed Fine	adamt904@gmail.com	Correspondence Queue: 2025-05-01 05:45:27 Correspondence Sent: 2025-05-01 05:45:27.0599832
05/01/2025	Final Notice of Assessed Fine		4689 LAWTON WAY APT 201, ALEXANDRIA, VA 22311-4920 adamt904@gmail.com	Journal: Fine2nd_2025-05-01-05:45
05/01/2025	Fine Appeal	FD 23-012	4689 LAWTON WAY APT 201, ALEXANDRIA, VA 22311-4920 adamt904@gmail.com	Journal: Appeal_2025-05
05/01/2025	Filer Correspondenc System Email	Fine Appeal Received	adamt904@gmail.com	Correspondence Queue: 2025-05-01 10:34:50 Correspondence Sent: 2025-05-01 10:34:50.3823048

From: EthicsFDMSInfo@mail.disclosure.floridaethics.gov
Sent: 5/1/2025 10:34:50 AM
To: adamt904@gmail.com
Subject: Fine Appeal Received

Luis M. FustØ
Chair
Tina Descovich
Vice Chair
Paul D. Bain
Dr. James Bush, III
Freddie Figgers
Laird A. Lile
Ashley Lukis
Linda Stewart

State of Florida
COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, Florida 32317-5709

325 John Knox Road
Building E, Suite 200
Tallahassee, Florida 323 03

"A Public Office is a Public Trust "

Kerrie J. Stillman
Executive Director

Steven J. Zuilkowski
Deputy Executive Director / General Counsel

(850) 488-7864 Phone
(850) 488-3077 (FAX)
www.ethics.state.fl.us

May 01, 2025

RE: In re Adam M Taylor 290322, Financial Disclosure Appeal No.: FD 23-012

The Commission has received your appeal. We will send all subsequent correspondence in this matter to you at the email address on record and/or mailing address unless you notify us of a change in your address.

The following information is to help you understand the process your appeal will follow. Please note: If you are currently being investigated for willfully failing to file financial disclosure, your appeal may not be heard until that process is complete. If we received your appeal more than 30 days after we sent you the notice of your right to appeal, it may be denied on that basis. Otherwise, the following will apply:

Initially, Commission staff will review your appeal and any documentation you submitted. We may contact you for more information. A draft order will then be prepared and agendaed for a Commission meeting. The Commission meets approximately every six weeks. How soon your appeal will be heard depends on a number of things, including when it was received and the Commission's workload. If you requested a hearing before the Commission when you filed your appeal, you will be provided with a copy of the draft order and will be notified of the date and time at which your appeal will be heard. At this meeting, the Commission will rule on your appeal. A final order will be entered and provided to you, usually within a week of the Commission meeting. If the fine is not waived, we will consider flexible payment options.

If you have any questions about this appeal or the appeal process, please feel free to contact Kimberly R Holmes, Program Administrator, at (850) 488-7864.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303

From: EthicsFDMSInfo@mail.disclosure.floridaethics.gov
Sent: 5/1/2025 5:45:27 AM
To: adamt904@gmail.com
Subject: Final Notice of Assessed Fine

Luis M. FustØ
Chair
Tina Descovich
Vice Chair
Paul D. Bain
Dr. James Bush, III
Freddie Figgers
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FINAL NOTICE OF ASSESSMENT OF AUTOMATIC FINE FOR FAILURE TO TIMELY FILE Form 1, Statement of Financial Interests

May 01, 2025

In re: Adam M Taylor 290322
Chief of Service Experience
Management Services, Department Of
Employees

On March 29, 2024, we notified you that your Form 1, Statement of Financial Interests, for the year 2022 was filed 11 day(s) late and that you therefore have been assessed a fine of $25.00 per day, for a total fine of $275.00. At that time, you were advised that you had 30 days from the date that letter was transmitted in which to either pay the fine or to appeal the fine to the Commission on Ethics.

It has been more than 30 days since we sent you the notification, and you have neither paid the fine nor filed an appeal. By not responding, you have waived your right to appeal the assessed fine.

If you do not pay the assessed fine by May 31, 2025 (30 days from the date of this letter) or contact our office to make arrangements for payment of the fine, the Commission on Ethics will enter an order setting your fine at $275.00 and will utilize all methods allowed by law to collect this fine including referral to a collection agency which can seek to garnish your wages.

Payment arrangements can be made by contacting the Commission s Financial Disclosure Program Administrator, Kimberly R Holmes at (850) 488-7864 or (800) 262-8824.

Do not reply to this email as it is generated automatically and electronically and cannot accept electronic replies.

Florida Commission on Ethics
325 John Knox Road Building E, Suite 200 Tallahassee, FL 32303

Created Date: 4/15/2024
Type: Email
Created By: Emily E Prine
Description:
From: Adam Taylor <adamt904@gmail.com>
Sent: Monday, April 15, 2024 8:38 AM
To:COE-Disclosure <disclosure@leg.state.fl.us>
Cc: Holmes, Kim <HOLMES.KIM@leg.state.fl.us>; Dyer, Lila <Lila.Dyer@dms.fl.gov>
Subject: Re: FW: Adam Taylor PID 290322----------PRINTED

Please see attached front and back of completed appeal form.

On Mon, Apr 15, 2024, 8:29?AM COE-Disclosure <disclosure@leg.state.fl.us > wrote:

Adam Taylor,

The appeal form is not attached.

Please send completed appeal form with all documentation.

m: Adam Taylor <adamt904@gmail.com >
Sent: Monday, April 15, 2024 7:48 AM
To: Dyer, Lila <Lila.Dyer@dms.fl.gov >
Cc: Holmes, Kim <HOLMES.KIM@leg.state.fl.us >; Prine.Emily <PRINE.EMILY@leg.state.fl.us >
Subject: Re: Adam Taylor PID 290322

Good morning,

Thank you for your attention and assistance with this matter. Please consider this email as an official request for appeal.

I, Adam Taylor, currently residing at 4689 Lawton Way #201, Alexandria, VA 22311 formerly held the position as Chief of Service Experience with the Florida Digital Service, a department within DMS. I left my position and sold my house at 4267 Camden Rd Tallahassee FL at the end of April 2023 and moved back to Alexandria VA. Please see attached notice for my homeowners insurance policy cancellation which validates my old and new addresses, reason for cancellation (sold the home) and the dates listed as proof.

I appeal the fines under "Unusual Circumstances, Lack of Notice- Wrong Address" because the reminder notices to file were being mailed to the old home address in Tallahassee (a home I sold Mid April 2023) and the mail forwarding was not received timely. As I noted when I electronically filed my 2022 form, I received 3 notices in the mail at my home in Alexandria last October all on the same day which had been forwarded by USPS. The mail system problems both nationally and in Tallahassee are well documented. Regardless, once I received those notices, I immediately filed the form.

Please let me know if you need additional information to inform your decision, and thank you again for considering my request of appeal.

Adam M Taylor

4689 Lawton Way #201

Alexandria, VA 22311

904-477-0408

adamt904@gmail.com

Created Date: 4/11/2024
Type: Email
Created By: Emily E Prine
Description:
From: Prine.Emily
Sent: Thursday, April 11, 2024 1:47 PM
To: Holmes, Kim <HOLMES.KIM@leg.state.fl.us>
Cc: Dyer, Lila <Lila.Dyer@dms.fl.gov>
Subject: Adam Taylor PID 290322
Importance: High

Kim,

I just spoke to Lila Dyer; she gave us an updated email and address for Adam Taylor.

I updated both in system.

He would like to appeal the $275.00 fine.

He had originally been granted an extension on filing his Form 1 2022 late.

Thank you.

Sincerely,

Emily E. Prine

Program Specialist/Financial Disclosure

850-488-7864

Florida Commission on Ethics

Created Date: 3/29/2024
Type: Letter
Created By: System
Description: Notice of Assessed Fine - Filer 1st Fine Letter

Created Date: 9/14/2023
Type: Letter
Created By: System
Description: Courtesy Notice of Fines Accruing - Courtesy Notice of Fines Accruing

Created Date: 9/11/2023
Type: Other
Created By: Keyana Green
Description: Certified July mailing returned by USPS as vacant

Created Date: 8/25/2023
Type: Email
Created By: Kathryn J. Steverson
Description:
From: Steverson, Kathryn
Sent: Friday, August 25, 2023 10:36 AM
To: 'adam.taylor@dms.fl.gov' <adam.taylor@dms.fl.gov>
Subject: RE: Urgent Reminder ***Action Required*** CE Form 1
Importance: High

Good Morning Mr. Adam Taylor,

Earlier this year, you were notified of your obligation to file a CEForm 1, Statement of Financial Interests, for the year ending December 31, 2022. The grace period for filing this form will expire on September 1, 2023 at 5 p.m., and according to our records, you still have not filed your CEForm 1.

Pursuant to State law, an automatic fine of $25 per day for each day late (up to a maximum fine of $1,500) will be assessed against you if your CE Form 1 is not received by September 1, 2023. Failure to file can result in removal from public office or employment. Please file your CEForm 1 immediately!

If you have ANYquestions, please contact State of Florida Commission on Ethics (800) 262-8824 or (850) 488-7864.

Thank you,

Kathryn Steverson

Assistant to the Executive Director

Florida Commission on Ethics

P.O. Drawer 15709

Tallahassee, FL 32317-5709

(850) 488-7864

(850) 488-3077 (Fax

www.ethics.state.fl.us

Physical address:
325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303

Created Date: 8/22/2023
Type: Postcard
Created By: System
Description: Courtesy Postcard Reminder - Courtesy Postcard Reminder

Created Date: 7/28/2023
Type: Letter
Created By: System
Description: Certified Letter Sent - Certified Letter Sent

Created Date: 7/18/2023
Type: Letter
Created By: System
Description: Form 1 Official List - Form 1 Official Filers List